

MINUTES OF A MEETING OF THE CEMETERY COMMITTEE HELD AT ST MARGARET'S CHAPEL, LYNDHURST CEMETERY ON 14 SEPTEMBER 2009 AT 6.00 PM

Present: Mr P Boyes (Chairman), Mrs A Butcher Mrs H Klaassen and Mrs A Trend

In Attendance: Mrs M Weston (Clerk to the Council)

1. Apologies for Absence

Apologies for absence were received from Mr G Bisson, Mr I Clark, Mr J Charlesworth and Mr M Rollé.

2. Declarations of Interest

None.

3. Minutes of Previous Committee Meeting

The minutes of the Committee meeting held on 20 April 2009 were signed by the Chairman as a true and accurate record.

4. Matters Arising

Historical information was still being received and collated.

The notice board had now been delivered and installed.

The Clerk said she was concerned about an item on the notice board regarding the Reverend Rod Walton and the Independent Anglican Communion.

RESOLVED: That Mr Boyes contact the Reverend Walton and explain that the notice was misleading and would have to be removed for amendment.

It was noted that ashes were being scattered in the Cemetery without permission first being obtained.

RESOLVED: That Mr Boyes keep a watchful eye on the situation and be authorised to erect a notice in the cemetery to the effect that ashes could only be scattered when the appropriate permission had been obtained and a fee had been paid.

5. Cemetery Charges

As there had already been one increase in the current financial year it was decided to hold cemetery charges at their present level for the time being.

6. Chapel

(a) Redesigning of Seating Area

Mr Boyes explained that it had been pointed out that if the altar was moved to the opposite end of the Chapel it would be possible to re-arrange the seating area so that approximately fifty people could be

accommodated instead of the present twenty people. Discussion took place as to whether it was appropriate to move the altar so that it faces west.

RESOLVED: That Mr Boyes make the necessary enquiries and report back to the Committee.

(b) Renewal of Perspex Window Covers

Mr Boyes reported that the present covers were no longer serviceable and he was obtaining tenders for their renewal.

RESOLVED: That Mr Boyes be authorised to accept the tender that he considered to be best value and to authorise work to take place within the next two months.

7. Repair of Road

Mr Boyes explained that the section of Cemetery Road that was the Parish Council's responsibility was in urgent need of repair and he had asked for tenders to be submitted for the work.

RESOLVED: That Mr Boyes be authorised to accept the tender that he considered to be best value.

8. Cemetery Map and Other Work

Mr Boyes outlined the work being voluntarily carried out by Mr Grant and progress made to date. Eventually it would be possible to update records for the entire cemetery.

9. Grave Reconditioning/Safety Measures

Mr Boyes reported that reconditioning of graves was ongoing for safety reasons.

RESOLVED: That Mr Boyes be authorised to purchase a tension meter to measure safety of the graves.

10. Probation Service

Mr Boyes would be supervising an unpaid worker in the community on a one to one basis in the coming months. The work had yet to commence.

11. Website Coverage for Cemetery

RESOLVED: That the Clerk send a letter to the website team so that work could take place.

12. War Memorial – Repainting of Chains and Fence

Mr Boyes reported that rust had appeared around the chain links.

RESOLVED: To authorise Mr Boyes to accept a tender giving best value so that work could take place.

13. Lych Gate and Side Gates Repainting

The lych gate had recently been repainted and work on the side gates would take place shortly.

14. Precept Request

RESOLVED: That a request be made for the following budget for the financial year 1 April 2010 to 31 March 2010:

Description	Proposed budget 2010/11
Cemetery maintenance	£5,250.00
Fire Precautions Certificate	£100.00
Grass cutting	£3,850.00
Business rates	£700.00
Sundry Items	£500.00
Chapel Maintenance	£500.00
Gas cylinders	£100.00
Tree/rhododendron work	£500.00
Road/car park maintenance	£450.00
Incinerator	£50.00
Chapel Reorganisation & Renovation	£2,000.00
Total	£14,875.00
Estimated income	£8,000.00
Budget requirement	£6,875.00

15. Any Other Business

The Committee were in full agreement that Mr Boyes was doing an excellent job in the Cemetery. However, Mrs Trend felt it should be noted exactly how much time Mr Boyes spends working at the Cemetery as, if the Cemetery was to remain in good condition, it would eventually be necessary to pay for the work to be done.

Mrs Trend agreed to look into the possibility of providing suitable plants for the Chapel.

Mr Boyes agreed to look into the idea of providing a small generator for use in the Chapel.

In the absence of any other business the Chairman thanked those present for attending and closed the meeting.

_____ Chairman

_____ Date