

MINUTES OF A MEETING OF THE CEMETERY COMMITTEE HELD AT ST MARGARET'S CHAPEL, LYN DHURST CEMETERY ON 20 APRIL 2009 AT 6.30 PM

Present: Mr P Boyes (Chairman), Mr I Clark, Miss H Palmer and Mrs A Trend

In Attendance: Mrs M Weston (Clerk to the Council)

1. Apologies for Absence

Apologies for absence were received from Mr Bisson, Mrs Butcher, Mr Charlesworth and Mr M Rollé.

2. Declarations of Interest

None.

3. Minutes of Previous Committee Meeting

The minutes of the Committee meeting held on 30 September 2008 were signed by the Chairman as a true and accurate record.

4. Matters Arising

Some historical information had been forthcoming and this would be added to at a later date.

5. Notice Board

The Chairman reported that the cost of the notice board was likely to be in the region of £1,600, the increase being due to the fact that it had been decided to purchase a double sided notice board in order to accommodate the larger amount of information that it had proved necessary to place on the board.

6. Maintenance of Graves

Discussion took place on the large amount of work that had taken place in order to bring the monuments and graves up to a standard that was acceptable to current health and safety regulations and to ensure that maintained graves were now refurbished to an acceptable standard.

**RESOLVED:** To continue the rolling programme to renovate graves to a satisfactory standard and to advertise the service that could be provided on the notice board when a fee had been devised, where necessary.

7. Regularisation of Use of Handyman/Preferred Contractor

**RESOLVED:** To regularise the services of Mr Anthony Todd to employment for seven hours per week.

8. Cemetery Map

The Clerk drew Councillors attention to a map that had been produced by Mr Michael Grant. This was still in its formative stage but would eventually be substituted for the original map. The work was very exacting and Mr Grant was undertaking this on a voluntary basis.

**RESOLVED:** That the Clerk write to Mr Grant to express the Parish Council's appreciation of the work he had already undertaken.

9. Use of Website to Promote Weddings in Chapel

**RESOLVED:** That, during the next three months, the Chairman look into the use of the Parish Council website to promote the use of the chapel for religious weddings, renewal of vows and funerals.

10. Chapel Use for Services

The Chairman reported that the Independent Anglican Communion continued to use the Chapel for services and this arrangement was working well.

11. Chapel Use for Filming

**RESOLVED:** That, during the next three months, the Chairman look into the possible use of the Chapel for filming by TV companies, etc.

12. Fee Increases

**RESOLVED:** That fees be increased from 1 June 2009 in accordance with the attached sheet. This represented a 10% increase rounded up where necessary.

13. Vandalism

The Chairman reported that tiles on the roof of the Chapel porch and lych gate had been damaged recently and several graves had received minor damage. Mr Boyes had taken immediate remedial action regarding replacement of the tiles.

**RESOLVED:** That the Parish Council's thanks be expressed to Mr Boyes for the work that he had undertaken at no expense to the Parish Council.

14. Any Other Business

**Grave Marking**

**RESOLVED:** That a further regulation be added to the Cemetery Regulations stating that when a burial takes place or a headstone is removed, the funeral director or monumental mason involved shall clearly mark the grave and that this marker should remain in place until a monument is placed in situ bearing the name of the person buried in the plot.

In the absence of any other business the Chairman thanked those present for attending and closed the meeting.

\_\_\_\_\_ Chairman

\_\_\_\_\_ Date