

**MINUTES OF A MEETING OF THE AMENITIES COMMITTEE HELD IN LYNDHURST
COMMUNITY CENTRE ON MONDAY 20 JUNE 2010 AT 7.15 PM**

Present: Mr G Bisson, Mr P Boyes, Mr J Charlesworth, Mr L Cornell, Mr K Kaljura, Mrs H Klaassen, Mr M Rollé, Mrs A Trend and Mrs P Wyeth.

In Attendance: Mr M Böckle (first part of the meeting – up to and including Agenda Item 4).
Mrs M Weston (Clerk to the Council)

1. Election of Chairman

Mr Boyes proposed and Mrs Klaassen seconded that Mr Charlesworth be elected Chairman of the Amenities Committee for the ensuing year.

Mr Cornell proposed and Mrs Wyeth seconded that Mr Bisson be elected Chairman of the Amenities Committee for the ensuing year.

Voting took place by secret ballot.

RESOLVED: That Mr Charlesworth be elected Chairman of the Amenities Committee for the ensuing year.

2. Election of Vice Chairman

Both Mr Boyes and Mr Bisson indicated that they would be willing to stand as Vice Chairman of the Amenities Committee for the ensuing year.

Mr Charlesworth proposed and Mrs Trend seconded that Mr Boyes be elected Vice Chairman of the Amenities Committee for the ensuing year.

Mr Cornell proposed and Mrs Wyeth seconded that Mr Bisson be elected Vice Chairman of the Amenities Committee for the ensuing year.

Voting took place by secret ballot.

RESOLVED: That Mr Boyes be elected Vice Chairman of the Amenities Committee for the ensuing year.

3. Apologies for Absence

An apology for absence was received from the Revd Dr Caroline Wilkins.

4. Declarations of Interest

Mrs Wyeth declared a personal interest in Agenda Item/Minute 12 in that her brother owned and resided in a property abutting Great Mead and a friend, Councillor Abbott, also owned and resided in a property abutting Great Mead.

Mr Bisson declared a personal interest in Agenda Item/Minute 12 in that he owned and resided in property abutting Great Mead.

Mr Kaljura declared a personal and prejudicial interest in Agenda Item/Minute 12 in that he owned and resided in a property abutting Great Mead.

5. Report from Mr Böckle

As retiring Chairman of the Amenities Committee Mr Böckle gave a handover report concerning Great Mead, Silver Lane, public seating, existing shelters, the proposed shelter at the school and budget implications.

He reported that he considered the main work at Great Mead should be to implement the resolution already passed to improve drainage and create a dog mess free area. With regard to Silver Lane plans were well in advance to secure a grant and the work had been put out to tender. The seat opposite Racecourse View needed replacement and he felt there was a need for a further seat at Bank and one adjacent to the war memorial. Bus shelters had been refurbished, but the rolling programme should commence again next year. He considered that the bus shelter at Southampton Road was not up to standard or in keeping with the area. Mr Böckle said he felt a decision should now be taken regarding future plans for a shelter outside the infant school and he would be willing to assist in taking this forward. He urged Committee members to take action to implement existing plans and to come forward with new ideas.

Mr Böckle was thanked by the Committee for all the work he had done whilst Chairman of the Amenities Committee.

6. Minutes of the Last Meeting

The Minutes of the Amenities Committee meeting held on 11 November 2010 were confirmed and signed by the Chairman as a true and accurate record.

7. Matters Arising

(a) *Queen's Diamond Jubilee 2012*

RESOLVED: That this item again be added to the Agenda for the Parish Council meeting.

(b) *Village Walk Noticeboard*

Following the last Amenities Committee meeting the Parish Council Vice Chairman and Clerk had both examined this noticeboard and, whilst it was felt that the surface was scratched, it was not considered that remedial action was necessary.

RESOLVED: That the Amenities Committee Vice Chairman examine the noticeboard again to ensure that it is in a satisfactory condition.

ACTION: Mr Boyes

(c) *Seat opposite Wellands Road Entrance*

It was noted that this seat has now been replaced.

(d) *Fencing at Great Mead*

It was noted that the fencing, gate and path at the Gosport Lane end of Great Mead had now been completed and was a definite improvement.

(e) *Noticeboard at the Exit to the Car Park*

The Amenities Committee Vice Chairman had removed the main part of the noticeboard that had been situated at the car park exit but explained that, as he had now been able to borrow a generator, he would shortly be able to remove the two metal posts that had supported the noticeboard.

8. Bulbs

It was considered that although the daffodil bulbs had proved very successful, particularly this year at Swan Green, it might now be appropriate to consider planting other varieties of bulbs.

RESOLVED:

- (a) That the Committee discuss this matter further at the next Amenities Committee meeting.

ACTION: Amenities Committee

- (b) That a map showing the areas where bulbs are planted at the present time be drawn up.

ACTION: The Clerk

9. Shelters

Discussion took place regarding the proposed shelter outside Lyndhurst Infant School. Concern was expressed regarding where it should be placed. It was noted that it would be necessary to involve NFNPA as, although planning permission would not be required, the area concerned was adjacent to the Crown Hotel which was a listed building in the Conservation Area. It would also be essential to involve the school.

RESOLVED: That the Chairman, Vice Chairman and Mrs Trend arrange a meeting with the Head Teacher in order to discuss this matter in more detail.

ACTION: Mr Charlesworth, Mr Boyes and Mrs Trend

Discussion took place regarding possible refurbishment of the bus shelter in Southampton Road.

RESOLVED: That the Chairman and Vice Chairman carry out an assessment of this shelter and that costings be obtained for a new shelter.

ACTION: Mr Charlesworth and Mr Boyes

10. Seats

The Clerk reported that she had received a request from a local resident who would like to purchase a seat, dedicate it to her late mother, and have it erected on the open forest, preferably at Bank. Previous committee minutes indicated that there was a need for such a seat in this area.

Mr Cornell said that he felt that some seats, particularly the new one opposite the entrance to Wellands Road, should receive protective treatment.

It was noted that all seats were very well used, particularly the recently erected seat adjacent to the war memorial.

RESOLVED:

- (a) That the Clerk contact the Land Agent at the Forestry Commission to ascertain whether it might be possible to erect two new seats on the open forest – one at Bank and one near the War Memorial. The Chairman also undertook to speak to the Land Agent on this matter.

ACTION: Mr Charlesworth and the Clerk

- (b) That the Clerk update the schedule of seats that the Parish Council had responsibility for.

ACTION: The Clerk

- (c) That the Vice Chairman contact a local trades person to ascertain costings for a rolling programme of seat refurbishment and maintenance.

ACTION: Mr Boyes

11. Path from Silver Street to Blackwater

It was noted that plans were well in hand for refurbishment of the path and that a grant was being sought under the HCC Countryside Access scheme. Mrs Wyeth expressed concern regarding future maintenance costs and Mrs Trend replied that the proposed ditches would be beneficial.

12. Noticeboard at Emery Down

The Clerk reported that she had received an enquiry as to whether the noticeboard in Silver Street could be resited near the telephone box.

RESOLVED: That the noticeboard remain in its present position as this was considered to be the most beneficial for residents.

13. Great Mead

Mrs Wyeth stated that a good job had been done on the area to date. Mrs Klaassen reported that dog waste was a well known problem in the area and meant that people were reluctant to use this open space. It was noted that provision had been made for HCC to provide a cycle track through the land and that any drainage issues needed to be handled with care.

RESOLVED:

- (a) To conduct an assessment of what people would like to see in this area. Further discussion would take place and proposals would then be taken to local residents for consultation.
(b) That Mrs Wyeth check for any planning issues.

ACTION: Mrs Wyeth

- (c) That the Clerk liaise with NFDC regarding bylaws relating to dog waste.

ACTION: The Clerk

14. Any Other Business

- (a) *Welcome to Lyndhurst signage*

Mrs Klaassen asked if the Committee were yet in a position to take forward proposals for new signage for the village approach roads.

Mrs Wyeth asked if the possibility of remedial work on the existing signage could be explored.

RESOLVED:

- (a) That as new signage was linked to the provision of a new Parish Council logo the Chairman would approach HCC regarding the possibility of working with them on this project.
- (b) The Clerk look into the feasibility of enhancing the existing signage.

ACTION: Mr Charlesworth and the Clerk

(b) *Village Walk Leaflets*

The Vice Chairman reported that there were now only four boxes of leaflets in stock.

RESOLVED: That, in the first instance, the Clerk approach HCC to ascertain the cost of a reprint and communicate this information to the Chairman.

ACTION: The Clerk

(c) *Date of Next Meeting*

RESOLVED: That the next meeting of the Amenities Committee be held on Monday, 5 September at 7.15 pm in the Community Centre.

In the absence of any other business the Chairman thanked those present for attending and closed the meeting.

Chairman _____

Date _____