

MINUTES OF A MEETING OF LYNDHURST PARISH COUNCIL HELD AT LYNDHURST COMMUNITY CENTRE ON TUESDAY 13 SEPTEMBER 2011 AT 7.15 PM

Present: Mr M Rollé (Chairman), Mrs H Klaassen, Mr M Abbott, Mr G Bisson, Mr P Boyes, Mrs A Butcher, Mr J Charlesworth, Mr L Cornell, Mr K Kaljura, Mrs A Trend, the Revd Dr C Wilkins and Mrs P Wyeth.

Clerk to the Council: Mrs M Weston

In attendance: Eight members of the public, County Councillor K Mans, Mrs Carolyn Griffith, Press representative.

61 Public Participation

Request for a pedestrian crossing at Shrubbs Hill Road

Jane Parry, Jo Perrett and Cathy Cooke gave an update on progress made since the last Parish Council meeting. They had met with representatives from Hampshire County Council in August and a traffic survey had been carried out today. There would be a two month feasibility study (connected with engineering). It was hoped that an update would be available by the end of September.

The Chairman thanked them for keeping the Parish Council informed regarding this matter.

62 Disclosures of Interest

None.

63 Apologies for Absence

None – all present.

64 Minutes of the Previous Meeting

The minutes of the meeting held on Tuesday, 12 July 2011, having been circulated, were signed by the Chairman as a true and accurate record.

65 Matters Arising

News Sheet

The Clerk reported that as there had been not been any interest shown when she had mentioned the possibility of the Parish Council producing a News Sheet in Clerk's Corner she had deleted this item from the Agenda.

66 Correspondence

Carol Toms, NFDC and various correspondence from residents of Silver Street, Emery Down – Problems in Silver Street whereby motorists are driving down Silver Street in the hope of finding a through route to avoid traffic jams in Lyndhurst. NFDC suggest "No through road" sign/renewal of existing name plate. Residents are of the opinion that this would not be enough to alleviate the problem which is not just additional traffic but dangerous and aggressive driving and have asked for a sign to be placed adjacent to the right hand hedge on the approach to Silver Street from Swan Green.

County Councillor Mans stated that Hampshire County Council had a link with satellite navigation companies.

RESOLVED: That the Clerk write to Tim Lawton at HCC to see if satellite navigation companies could be alerted to the problem. A suggestion would also be made that the sign might be better placed on the left hand side of the road.

FOLS/LOFF2 – Invitation to the Parish Council to participate in the Christmas Tree Festival 2011 from Friday 9 December to Sunday 11 December.

RESOLVED: That the invitation is accepted and the Parish Council pay the sum of £40 for a tree.

NFDC – Notification of advertisement for public comment of the New Forest District (Various Roads, Bransgore, Brockenhurst and Lyndhurst) (Parking Places and Restriction of Waiting) Order 2011 to introduce no waiting at any time in the vicinity of The Oak Inn PH at Bank.

NFDC – Councillors' Guide to Flooding produced by the HCC Emergency Planning Unit. One copy is to be kept on file and the other copy was passed to Mr Bisson.

HALC – Copy of NALC document on Localising Support for Council Tax in England in England.

David Stone, Manager of Business Services, NFNPA – Outline of plan to make available an officer, ranger or Authority member to attend individual Parish Council meetings at least twice a year. Request for information as to whether this Parish Council welcomes this approach. The Parish Council can also contribute to the bi-monthly Community Connect e-newsletter.

Annie Righton, Head of Public Health and Community Safety, NFDC – Plan template guidance regarding emergency planning.

Nick Hunt, Principal Engineer, Transportation Section, NFDC – Response to the Clerk's enquiry regarding the possibility of introducing double yellow lines at the hammerhead of the road at Great Mead. Response indicated that the timing was inappropriate but that it might be possible to introduce this in a couple of years.

Forestry Commission – Letter indicating an increase in rent for the Allotment Gardens to £492 per annum (present rent £475 per annum).

RESOLVED: That the Chairman sign the form accepting the new rent.

Royal Horticultural Society – Letter promoting benefits of Britain in Bloom campaign.

HALC – Notification of AGM on 29 October at 10.00 am.

RESOLVED: That Mr Bisson attend this meeting on behalf of the Parish Council.

NFNPA – Design Guide Consultation Draft – available on the NFNPA website.

67 Minutes of Committee Meetings

(a) *Planning Committees (21 July and 23 August 2011)*

Mr Abbott said he would be attending the NFNPA Planning Committee meeting on 20 September when the application for 91 The Meadows would be considered. The NFNPA were recommending refusal whereas the Parish Council had recommended that permission be granted.

Mr Abbott had attended the Appeal for South View. The Appeal had subsequently been dismissed but costs had been awarded to the appellant.

(b) *Amenities Committee – 5 September 2011*

(c) *Allotment Committee – 6 September 2011*

68 County Councillor's Report

Mr Mans said that following the County Council meeting on Wednesday he should have more information next month. Under the new changes in boundary proposals Lyndhurst would be moved to the New Forest West constituency. New Forest East would mainly be the Waterside area.

69 District Councillor's Report

Mrs Wyeth stated that, following on from Mr Mans report, the proposal was also to look at the cities and districts. She had chaired a tutorial meeting at NFDC regarding planning matters and had been disappointed that representatives from Lyndhurst Parish Council had not attended.

70 Lyndhurst Area Plan

Mr Boyes presented the completed Lyndhurst Area Plan to the Parish Council for consideration. He explained that the information contained in the plan would help the Parish Council to adopt one of the three options as laid down in the New Forest Community Planning Guide Information Sheet 1:4. Option A was to veto the plan; Option B was to adopt the entire plan; Option C was to adopt the recommendations of the plan which fall within the limitations of the Parish Council, but to work in the future with newly formed community plan partnerships to take forward projects which fall outside the Parish Council's remit. Mr Boyes stated that a considerable number of recommendations in the plan had been or are currently being processed by the Parish Council.

Distribution has been limited to Parish Councillors, the Library, Community Centre, NFDC, HCC, NFNPA and other contributory organisations. The plan will be posted on the Parish Council website and printed copies are available from the Community Centre for £5 each. Copies had not been distributed to every household due to cost implications, although thanks were expressed to the Community Centre for undertaking the printing work to such a high standard and for half the price of any other printing establishment.

The four editorial team members – Angela Trend, Joan Bisson, Paul Trend and Paul Boyes all received thanks from the Parish Council for the tremendous amount of work they had put into this document, which was now passed to the Parish Council for further development as a living document.

71 Traffic Problems in Lyndhurst

Mr Mans reiterated his previously made statement that if there was a consensus of opinion that a bypass was the best way forward he would be willing to take the matter forward. Mrs Wyeth said that residents would not be prepared to accept an inner route. The Revd Dr Wilkins asked whether a low emissions zone would be appropriate.

The Clerk reported that she had written and received various emails during the summer from both Richard Bastow and Paul Garrod and both had intimated that they would be willing to attend a meeting with the Parish Council to answer questions and explore possibilities to solve the traffic issues.

RESOLVED: That the Clerk contact Richard Bastow and Paul Garrod and ask them to attend a Parish Council meeting. In the meantime, Councillors would compile questions relating to traffic issues and forward them to the Clerk.

72 Parish Champion

It was thought to be important to recognise people within the community who deserve recognition. It would be necessary to sort out the criteria and categories to take this matter forward.

RESOLVED: That the Chairman, Mr Bisson, Mrs Butcher and Mrs Trend look into this and report back to the next meeting.

73 Village Fete

RESOLVED: That the Vice Chairman set an initial meeting to be held within the next two weeks.

74 Accounts

The Clerk submitted accounts which had become due for payment since the date of the last meeting, as detailed in Appendix A and these were approved.

The Clerk submitted records showing spending for the period 1 April 2011 to 13 September 2011.

75 Design Guide

The Clerk reported that the NFNPA Design Guide was now available to read on their website.

RESOLVED: That Councillors review the guide and bring suggestions to the next Parish Council meeting.

76 Village Signage and Logo

Mr Charlesworth reported that the Amenities Committee had viewed possible new signage for the Welcome to Lyndhurst approach signs to the village. Examples were shown to Councillors and it was reported that grant aid could be secured to cover the cost.

RESOLVED: That the sign showing the writing in black font be accepted and that authorisation be given to go ahead with the signs.

77 Reports from Representatives of Outside Bodies

Mr Charlesworth reported that three new groups had started to use the Community Centre – Community Choir, Photographic Session, Slimming World. A successful open day had been held on 10 September with over 30 groups attending.

78 Future Planning

None apart from items taken forward to the next Parish Council meeting.

The Chairman stated that new play equipment had been installed in the Recreation Ground and possible all weather surfacing would be discussed. However, it was not necessary, due to the fact that all the equipment was low level, to install safety surfacing. A further fault has developed with the aerial runway which will be rectified shortly. The CCTV system is working.

The Chairman reported that he had received an enquiry from a television researcher who was looking at village communities and the volunteers that worked on their behalf.

RESOLVED: That the Parish Council indicate that they would be willing to become involved in this project.

The Revd Dr Wilkins made an enquiry relating to emergency planning referring to the item in Minute 65 from Annie Righton, Head of Public Health and Community Safety, NFDC concerning the plan template guidance for emergency planning.

79 Dates of Future Committee Meetings

Planning Committee – 27 September 2011

80 Items for Discussion at the Next Meeting

Items brought forward from the September Agenda and meeting.
Any items brought to the attention of the Clerk by 3 October 2011.

In the absence of any other business the Vice Chairman thanked those present for attending and closed the meeting.

Chairman _____

Date _____

APPENDIX A

	Charge	VAT	Total
The following accounts were paid between meetings:			
Wellington Signs			
Signage for Recreation Ground & Allotments	135.00	27.00	162.00
Beckley Joinery			
Chapel Maintenance	98.50		98.50
Information Commissioner			
CCTV data protection registration	35.00		35.00
Solvent Computers			
PC laptop computer repair	75.00	15.00	90.00
Mrs M Weston			
Clerk's Salary and Expenses	1460.31		1460.31
J Malcom & Son			
Allotment Grasscutting	130.00		130.00
Southern Water			
Allotment Water Supply	97.84	19.57	117.41
K Bennett			
Cemetery Maintenance	300.00		
Cemetery Grasscutting	400.00		
Recreation Ground Grasscutting	75.00		
Total			775.00
R Sturt			
Cemetery Maintenance	300.00		
Cemetery Grasscutting	400.00		
Recreation Ground Grasscutting	75.00		
Total			775.00
HM Revenue and Customs			
National Insurance payments	334.56		334.56
Broker Network Ltd			
CCTV insurance	25.00		25.00
Lyndhurst & District Community Association			
Room hire	82.00		82.00
Beckley Joinery			
Cemetery Gate posts	55.00		55.00
SBC Solutions			
Broadband connection	54.00	10.80	64.80
Mr P Boyes			
Cemetery Materials	599.97	90.80	690.77
TLC Online			
Website Maintenance	100.00		100.00
Ringwood Pest Control			
Allotment Vermin Control	560.00		560.00
Ideal Fire & Security Limited			
CCTV - Recreation Ground (part payment)	1547.00	309.40	1856.40
	6939.18	472.57	7411.75

	Charge	VAT	Total
The following accounts were authorised for payment			
Mrs M Weston Clerk's Salary and Expenses	£1,707.59		£1,707.59
Timberline Recreation Ground Play Equipment	£7,305.50	£1,461.10	£8,766.60
RTS Fencing Fencing around new play equipment	£1,000.00	£200.00	£1,200.00
Mr W Payne Labour and digger hire re fencing	£350.00		£350.00
Ideal Fire and Security Limited Cameras re CCTV at Recreation Ground	£725.00	£135.63	£860.63
Lyndhurst and District Community Association Advertisement in What's On	£15.00		
Allotment Committee meeting	£20.50		
Total			£35.50
Mr R Sturt Grasscutting - Cemetery	£400.00		
Maintenance - Cemetery	£225.00		
Grasscutting - Recreation Ground	£100.00		
Total			£725.00
Mr K Bennett Grasscutting - Cemetery	£400.00		
Maintenance - Cemetery	£225.00		
Grasscutting - Recreation Ground	£100.00		
Total			£725.00
Total	£12573.59	£1796.73	£14370.32