

**MINUTES OF A MEETING OF LYNDHURST PARISH COUNCIL HELD AT LYNDHURST COMMUNITY CENTRE ON TUESDAY 11 SEPTEMBER 2012 AT 7.15 PM**

Present: Mr M Rollé (Chairman), Mr M Abbott, Mr G Bisson, Mrs A Butcher, Mr J Charlesworth, Mr L Cornell, Mrs H Klaassen, Mrs A Trend, the Revd Dr C Wilkins and Mrs P Wyeth.

Clerk to the Council: Mrs M Weston

In attendance: Press representative, four members of the public

**57. Public Participation**

None.

**58. Disclosures of Interest**

None.

**59. Apologies for Absence**

Apologies for absence were received from Mr K Kaljura and County Councillor K Mans.

**60. Minutes of the Previous Meeting**

The minutes of the meeting held on Tuesday, 10 July 2012, having been circulated, were signed by the Chairman as a true and accurate record.

**61. Matters Arising**

*(a) Sign in Car Park*

It was noted that undergrowth had now been cut back to reveal that there was one existing sign in the car park indicating where two way traffic ceased near Coopers Yard.

**RESOLVED:** That HCC be asked if they could provide a sign on the other side of the road.

**62. Promotion of Village Attractions**

Mr Chris Hems of the Blue Belle Gallery gave a presentation stating that he represented the marketing committee which formed part of the Chamber of Trade. They were looking at ways of marketing the village rather than the New Forest as a whole. The leaflets and noticeboards previously produced had seen some success but the group would like a larger noticeboard, sympathetic to the area and an all-encompassing guide. There was a need to decide who will be targeted. Mrs Wyeth stressed that there would be a need to take planning advice from NFNPA regarding an appropriate noticeboard. It was suggested that websites could also give information and Mr Bisson pointed out that a smart phone app could also be used. Advice was being sought from the Business Advisory Service regarding business improvement districts (BIDS). A working party is being set up.

**63. Lyndhurst Summer Fun Day 2013**

A copy of the notes made by the Clerk following the last meeting had been distributed to all Councillors. Mr Charlesworth said that the Community Centre would be holding a disco in the evening and some proceeds would be given towards costs of the Fun Day. Mrs Klaassen reported

that it had now been decided to keep the name Picnic in the Park, but to add A Summer Fun Day. She outlined progress made to date by the working group and it was suggested that local choirs and drama groups be contacted to see if they would like to take part. Photographic and painting competitions were also suggested and there would be a need to organise timings for arena activities and keep those attending informed of what was going on. The working group would meet again on Friday 19 October at 7.15 pm in the Community Centre

#### **64. Remembrance Sunday**

The Chairman reported that he and the Clerk had attended meetings of interested parties on Wednesday, 11 July and Monday 3 September to gain agreement on the way forward with the Service and Parade on 11 November. Arrangements were now well in hand. There would be two marching bands and a trumpeter would play in Church and at the war memorial. Two small groups from the armed forces, and possibly the local cadet force, would be present and it was understood the Chamber of Trade would be represented. The Chairman confirmed that the village youth groups would take precedence during the Parade.

#### **65. Public Transport Leaflet**

Councillor Cornell reported that he was seeking a grant from HCC's Transport Challenge Fund to fund a leaflet (5,000 copies) giving details of the public transport availability in Lyndhurst. TLC-Online had designed a leaflet (cost £228 on 170 gram paper) and draft copies had been distributed to Councillors. It was hoped that grant aid would be forthcoming from Hampshire County Council shortly. The leaflet, once amendments had been made, would be distributed to residents and placed in suitable places such as hotels, guest houses, shops, etc. Mr Charlesworth said it would be possible for the leaflet to be distributed with the Community Centre What's On and placed in the Library. The Chairman said he would email photographs that might be more suitable for the front cover. Mr Abbott suggested asking the bus companies when their timetables would be changing to ensure the leaflet contained up to date information. Mr Cornell was thanked by Councillors for the work he had undertaken on this project.

#### **66. Correspondence**

**NFNPA** – Information regarding HCC Parish Lengthsman Scheme.

**RESOLVED:** That the Clerk find out more details by consulting with Minstead Parish Council's Chairman and report back to the next meeting.

**Christopher Sandamas, Chief Clerk to the Queen** – Letter of appreciation sent on behalf of Her Majesty Queen Elizabeth II following the good wishes expressed by the Parish Council on the occasion of her Majesty's Diamond Jubilee.

#### **67. Minutes of Committee Meetings**

The minutes of the following Committee meetings held since the date of the last meeting were received:

*Planning Committee – 24 July and 28 August*

Mr Abbott reported that the application for a shed at Walford, Goose Green had been refused by the NFNPA Development Control Committee

*Recreation Committee – 10 September 2012*

It was noted that, in order to replace the existing skateboard ramp which was now in a dilapidated condition and to add to the equipment in a way considered appropriate, a large capital expenditure budget would be required.

**RESOLVED:** To explore grant aid possibilities including Developers' Contributions.

It was noted that litter was proving a problem in the Recreation Ground.

**RESOLVED:** That the possible purchase of two additional litter bins be explored.

#### **68. County Councillor's Report**

The Clerk reported that Councillor Mans had given his apologies for non-attendance at the meeting.

#### **69. District Councillor's Report**

Mrs Wyeth reported that the Ineos planning application would be signed off next week. There was no movement at South View or Stag Yard, which may be sold again. There were new rules on planning and it was not yet known if the New Forest National Park will be made a special case. A decision should be made known in October regarding boundary changes. The Forest Tour bus has been extended into October and there may be another route added along the coast next year.

It was noted that the foliage/plants, etc at Stags Yard and Elcombes Close were overgrown and needed to be dealt with.

#### **70. Accounts**

- (a) The Clerk submitted accounts which had become due for payment since the date of the last meeting, as detailed in Appendix A and these were approved.
- (b) The Clerk submitted details spending for the period 1 April 2012 to 11 September 2012.
- (c) Consideration of future administration spending

The Clerk said she had conducted a feasibility study into the possibility of providing iPads to Councillors to facilitate using less paper at Council meetings. Cost of producing Councillors' Packs for Parish Council meetings amounted to £2,000 per year and thirteen iPad 2 tablets would cost £3,510 (having a two year warranty). The Clerk said she felt the tablets would last for at least three years.

**RESOLVED:** To purchase two iPad 2 tablets which would be given to Mr Bisson and Mrs Butcher to trial.

#### **71. Commemoration of Olympic Torch Relay Through Lyndhurst**

**RESOLVED:** To be held in abeyance until the next meeting. It was agreed that it would not be necessary to show the names of Councillors on the plaque.

#### **72. Reports from Representatives of Outside Bodies**

Mr Abbott reported that he had attended a meeting of the New Forest Consultative Panel. Deputy Surveyor Mike Seddon had given a resume of work at Latchmoor and there had been a report on the

Panel tour. The NFNPA Outreach Officer had reported on The New Forest Remembers. Gareth Owens is asking for wartime information. There was also a brief resume of the NFNPA meeting.

Mr Charlesworth reported that the Bowls Club has applied for a grant from Inspired Funding for £44,000 and that he has stated that the Parish Council would support this application but has no funds available at the present time. This information to be confirmed and minuted.

Mr Bisson reported that the former Secretary of the Twinning Association, Nigel Hollingdale, had recently died.

Mr Cornell reported that he and the Clerk had recently attended a meeting at NFDC concerning Localism and Council Tax Benefits. NFDC had always seen a £10M charge taken up by the Government but this will now be £1M short. Views can be given on a questionnaire on the NFDC website.

**73. Traffic Problems in Lyndhurst**

Mr Charlesworth reported that the need for a bypass at Lyndhurst had been mentioned in the Letters Column of the "Daily Echo" this evening.

Councillors attention was drawn to two accidents in Romsey Road/High Street and it was noted that opinion indicated that the loading bay was being misused. It was also noted that the filter light on the traffic lights did not appear to be working correctly.

**RESOLVED:** To add the Romsey Road Junction and the Junction of the A35/C17 to the Agenda for the October meeting.

**74. The New Standards Regime**

**RESOLVED:** To adopt the new Standards Regime (majority 9 to 1).

**75. Dates of Future Committee Meetings**

Planning Committee – 25 September 2012 at 7.15 pm

Mr Charlesworth said he would send some option dates out for an Amenities Committee meeting.

**76. Items for Discussion at the Next Meeting**

Items brought forward from the September Agenda and meeting.  
Any items brought to the attention of the Clerk by 2 October 2012.

In the absence of any other business the Chairman thanked those present for attending and closed the meeting.

Chairman \_\_\_\_\_

Date \_\_\_\_\_

**APPENDIX A**

	<b>Amount</b>	<b>VAT</b>	<b>Charge</b>
<b>Accounts paid between meetings:</b>			
<b>HM Revenue &amp; Customs</b>			
NI & PAYE Contributions	836.20		836.20
<b>J Gardner</b>			
Cemetery Maintenance	225.00		225.00
<b>Southern Water</b>			
Allotment Water	149.47		149.47
<b>J Malcom &amp; Son</b>			
Allotment grasscutting	155.00		155.00
<b>Ringwood Pest Control</b>			
Allotment vermin control	560.00		560.00
<b>SBC Solutions</b>			
Broadband connection	54.00	10.00	64.00
<b>Hampshire Probation Trust</b>			
Cemetery Maintenance	65.00		65.00
<b>Lyndhurst &amp; District Community Association</b>			
Parish Council meeting/Advertisement	31.50		
Fete Advertisement	15.00		
Planning Committee meeting	21.50		
Total			68.00
<b>Mrs M Weston</b>			
Clerk's Salary and Expenses	1440.62		1440.62
<b>Mr R Sturt</b>			
Public seating maintenance	150.00		
Cemetery grasscutting	685.00		
Recreation Ground grasscutting	150.00		
Cemetery maintenance	53.00		
Total			1038.00
<b>K Bennett</b>			
Public seating maintenance	645.00		
Cemetery grasscutting	1042.50		
Cemetery Maintenance	150.00		
Recreation Ground grasscutting	150.00		
Public seating materials	158.90		
Total			2146.40
<b>Total</b>	<b>6737.69</b>	<b>10.00</b>	<b>6747.69</b>

**Accounts due for payment since the date of the last meeting:**

**Lyndhurst & District Community Association**

Meetings and advertisement 58.00 58.00

**TLC-Online**

Website maintenance - July/Aug/Sept 100.00 100.00

**Mr Lee Portwain**

Grave markers 1045.00 1045.00

**Beckley Joinery Ltd**

Bus shelter roof maintenance 354.23 354.23

**RTS Fencing**

Recreation fencing repairs 100.00 20.00 120.00

**Queensbury Shelters Limited**

Bus shelter maintenance 67.50 13.50 81.00

**Hampshire Probation Trust**

Cemetery maintenance 65.00 65.00

**Mr John Gardner**

Cemetery maintenance 180.00 180.00

**Mrs M Weston**

Clerk's Salary and Expenses £1,777.24 £1,777.24

**R Sturt**

Cemetery grasscutting £320.00

Cemetery maintenance £150.00

Total £470.00

**K Bennett**

Recreation maintenance £1,028.00

Cemetery maintenance £630.00

Total £1,658.00

**Total 5874.97 33.50 5908.47**

Chairman \_\_\_\_\_

Date \_\_\_\_\_