

MINUTES OF A MEETING OF THE CEMETERY
COMMITTEE HELD AT KNIGHTWOOD OAKS ON
MONDAY, 8 OCTOBER 2007 AT 7.15 PM

PRESENT Mr P Boyes (Chairman), Mr G Bisson and Mrs A Butcher.
Mrs M Weston – Clerk to the Council.

DECLARATIONS
OF INTEREST None.

APOLOGIES FOR
ABSENCE Mr E Gailor.

MINUTES OF
PREVIOUS
MEETINGS The Minutes of the meetings held on 15 June and 10 July
2007 were approved and signed.

MATTERS ARISING None.

MAINTENANCE –
CHAPEL AND
CEMETERY
GROUNDS Mr Boyes reported on recent work that had been
undertaken at the Cemetery as follows:

- Interior of the Chapel had been painted.
- Two large rhododendrons had been cleared.
- A programme of work had been agreed with the new maintenance contractor.
- Water tanks had been cleaned and painted.
- Both perimeter gates and the Chapel gates had been painted.
- War memorial grass had been cut and the perimeter fencing repainted.

Mr Boyes also reported that the lych gate cross needed painting and the chapel pews needed to be stained.

RESOLVED: That the cross be painted white and the pews be stained when time permitted.

MEMORIAL STONES
– OWNERS’
OBLIGATIONS It was reported that, due to recent new recommendations, a more stringent check was now being made on all memorial stones. It was also noted that memorial stones were entirely the responsibility of the owners and that the Parish Council were not liable for their safety.

RESOLVED: That the Clerk prepare a pro forma to be sent out with all permissions.

BUDGET 2008/09 **RESOLVED:** That the Cemetery budget for the financial year 2008/09 be submitted as follows:

Cemetery maintenance	£2500.00	
Fire precautions	£150.00	
Grasscutting	£3500.00	
Business rates	£675.00	
Sundry items	£250.00	
Chapel maintenance	£1000.00	
War memorial maintenance	£100.00	
Gas cylinders	£100.00	
Tree/rhododendron work	£500.00	
Road/car park	£450.00	
Incinerator	£500.00	
Total	£9725.00	
Estimated income	£4000.00	
Budget Request		£5725.00

ANY OTHER
BUSINESS

(a) Use of Chapel

RESOLVED: To add details/photographs of the Chapel to the website and to send the same details to all funeral directors in order to promote use of the Chapel.

(b) Grasscutting

RESOLVED: That Lyndhurst Landscaping be asked to undertake a further grass cut at the end of October. This action was necessary due to prevailing weather conditions extending the growing season in 2007.

In the absence of any other business the Chairman thanked those present for attending and closed the meeting.

Chairman _____

Date _____