

**MINUTES OF THE MEETING OF THE ALLOTMENT COMMITTEE HELD AT  
LYNDHURST COMMUNITY CENTRE ON FRIDAY 3 NOVEMBER 2012 AT 7.15 PM**

**Present:** Mrs H Klaassen (Chairman) and Mr M Rollé.

**In Attendance:** Mrs M Weston (Clerk to the Council).

**1. Election of Chairman**

**RESOLVED:** That Mrs Klaassen be elected as Chairman for the ensuing year.

**2. Apologies for Absence**

Apologies for absence were received from Mr G Bisson and Mr K Kaljura.

**3. Declarations of Interest**

None.

**4. Minutes of Previous Committee Meeting**

The minutes of the Committee meeting held on 6 September 2011 were signed as a true and accurate record.

**5. Matters Arising**

None.

**6. Work/Activities Completed in Current Financial Year**

**(a) Track**

Some remedial work had been completed during the year and it was noted that this would be ongoing, but the track was in good order at the present time.

**(b) Plot Clearance**

Plot clearance was taking place at the present time and would be ongoing in order to ensure plots were re-let in good order.

**(c) Inspections**

Due to bad weather conditions during the growing seasons it had not been considered advisable to conduct regular plot inspections during the growing season or to have a competition this year. However, plot inspections would start again in Spring 2013 as it was noted that there were several plots where remedial action would be necessary.

**(d) Noticeboards**

Two new noticeboards had been installed and were now in use.

**(e) Vermin Control**

Ringwood Pest Control continue with the programme of pest control. It was noted that two plots on the site continue to give problems.

## **7. Items Discussed Prior to Budget Recommendation**

It was noted that there were a number of plots requiring clearance this year. Previously an allotment holder had assisted, but this would not be possible in the future which would lead to increased budget requirements. It was also noted that smaller plots were proving popular and funds would be required to provide paths to split plots.

## **8. Precept Request for 2013 – 2014**

**RESOLVED:** That the following precept request be made for the financial year 1 April 2013 to 31 March 2014:

<b>Description</b>	<b>Proposed budget 2013/14</b>
Room hire/sundries	200.00
Fencing	500.00
Plot numbering/signage	150.00
Water	500.00
Grasscutting - paths	350.00
Rent	500.00
Tracks	500.00
Pest Control	600.00
Plot clearance/regeneration	2500.00
Hedging and ditching	1200.00
Noticeboard maintenance	200.00
Total	7200.00
Estimated Income	2700.00
<b>Budget requirement</b>	<b>4500.00</b>

## **9. Any Other Business**

None.

## **10. Exempt Item**

Discussion took place regarding a letter received from an allotment tenant who had been asked to vacate their plot as they were not considered to be working it in accordance with the Terms and Conditions, a copy of which they had previously signed.

**RESOLVED:** That Mr Rollé, as Parish Council Chairman, send a letter to the tenant advising them that the Parish Council would not be renewing their tenancy and asking them to vacate the plot within forty days.

\_\_\_\_\_ Chairman

\_\_\_\_\_ Date