

LYNDHURST PARISH COUNCIL

Minutes of a meeting of the Cemetery Committee held on Friday 8 July 2016 in St Margaret's Chapel, Lyndhurst Cemetery at 6.00 pm.

Present: Mr A Wiltshire, Mrs H Klaassen, Mr M Rollé, Mrs A Trend and the Revd Dr C Wilkins

In Attendance: Mrs M Weston (Clerk to the Council)

1. Election of Chairman

Mrs Trend proposed, seconded by Mr Rollé, that Mr Wiltshire be appointed Chairman of the Cemetery Committee for the ensuing year. Mr Wiltshire indicated that he was willing to remain as Chairman and he was appointed to the position.

2. Apologies for Absence

An apology for absence had been received from Mr J Lock.

3. Declarations of Interest

None as it was agreed that Mr Wiltshire did not have to declare an interest in that he had close relatives buried in the Cemetery.

4. Minutes of Last Meeting

The minutes of the Cemetery Committee meeting held on 3 November 2015, having been circulated, were signed by the Chairman as a true and accurate record.

5. Matters Arising

(a) Pictures for the Chapel

The Revd Dr Wilkins stated that she would be happy to provide some photographic prints for the Cemetery Chapel once the heating had been installed.

(b) Shrub Growing from Chapel Roof

RESOLVED: That Mr Wiltshire contact Martin Witney to see if he could remove the shrub growing from the bell tower on the roof of the Chapel.

6. Maintenance Programme and Contract

Mr Wiltshire outlined the existing programme of work undertaken within the Parish by Kevin Bennett, together with the benefits of using one preferred contractor, risk assessments, insurance implications, licences and certifications, etc. He stated that he and the Clerk had met Kevin Bennett to discuss a future contract which was now presented to the meeting.

RESOLVED: That the programme of work be accepted and confirmed with Kevin Bennett, subject to one minor amendment whereby the word creosote should be substituted with cresote as the former did not conform to present day regulations.

7. Electrical Fixtures/Fittings for Cemetery Chapel

Mr Wiltshire reported that following the successful bid to provide an electrical supply to the outside of the Chapel it would now be necessary to seek a further grant source to provide the electrical fittings and fixtures

necessary to heat and light the exterior and interior of the Chapel. Discussion took place on how to obtain the best possible solution for energy efficiency and aesthetic value and the following schedule was determined bearing in mind that electrical contractors might also have ideas which could be taken forward:

4no LED strip uplighters each side of interior, wiring to be hidden behind rafters where possible.

1no all weather switch in the exterior porch.

1no security light in the porch with sensor and on/off switch.

1no exterior high level light on the end of the Chapel with sensor and on/off switch.

1no LED chandelier with “wind up/down” mechanism for ease of access and suitable in style for a Victorian chapel.

2no LED directional lights in window recesses nearest the altar to throw light onto the altar itself.

4no 3kw thermostatically controlled heaters.

5no double power points.

All ancillary wiring necessary for connection.

It was also agreed that it would be advisable to bring the electricity supply into the Chapel through the back door and to position the fuse box here as well.

RESOLVED: That Mr Wiltshire obtain three quotations for the work involved and look at removal of the gas fires.

8. Any Other Business to take forward to the next Cemetery Committee Meeting

Discussion took place regarding the reason why weddings couldn't be held in the Cemetery Chapel.

RESOLVED: That the Clerk make some enquiries and report back as soon as possible with the idea of resolving this issue.

In the absence of any other business the Parish Council Chairman thanked those present for attending and closed the meeting.

Chairman _____

Date _____