

LYNDHURST PARISH COUNCIL

Minutes of a meeting of the Cemetery Committee held on Tuesday 3 November 2015 at 8.00 pm at Lyndhurst Community Centre.

Present: Mr A Wiltshire, Dr E Chell and Mr S Se-upara

Not Present: The Revd Dr C Wilkins

In Attendance: Mrs M Weston (Clerk to the Council)

1. Election of Chairman

Dr Chell proposed, seconded by Mr Se-upara, that Mr Wiltshire be elected Chairman for the forthcoming year. Mr Wiltshire indicated that he was willing to remain as Chairman and he was appointed to the position.

2. Apologies for Absence

Apologies for absence had been received from Mr M Rollé, Mrs H Klaassen and Mrs A Trend.

3. Declarations of Interest

None.

4. Minutes of Last Meeting

The minutes of the Cemetery Committee meeting held on 29 October 2014, having been circulated, were signed by the Chairman as a true and accurate record.

5. Matters Arising

(a) Pictures for the Chapel

To hold this matter in abeyance until some form of heating had been installed in the Chapel.

(b) Shrub Growing from Chapel Roof

The Clerk reported that she had spoken to Mr Whitehorn who had agreed to deal with the shrub during the week.

6. Maintenance Programme

General aspects of Cemetery maintenance continued to be undertaken by Kevin Bennett. Work still to be carried out included setting straight of some graves, ridges in paths caused mainly by tree roots to be rectified, painting of the lych gate which would have to be left until Spring and obtaining a skip to get rid of rubbish that could not be disposed of in any other way.

RESOLVED: To hire a skip as soon as possible and have it filled and removed quickly.

7. Cemetery Chapel

The Clerk reported that the Chapel needed to be cleaned but there seemed little point in doing much work at the present time as the chapel was unheated and this would eventually lead to some deterioration in the decorations and fittings.

8. Update on Electricity/Water Supply

It was noted that written permission to install cable/pipe across the open forest had been obtained from the Verderers and Forestry Commission, although only verbal permission had been given by Natural England. Mr Wiltshire had obtained estimates for the work although these had now lapsed. The cost of the work would be in the region of £28,000 although this included 20% VAT which the Parish Council could reclaim.

RESOLVED: To seek the necessary permission from Natural England and once this had been obtained the Chairman and Clerk would look for grant aid to assist in funding the work.

9. Tree Work

The trees had been assessed during the year and were considered to be in good order. Work would be undertaken on them if it became necessary.

10. War Memorial

Mr Wiltshire had obtained permission from the Forestry Commission and Verderers to carry out work which is considered necessary. It was likely that the perimeter railings and chain link would shortly require some work.

11. Fees

The Clerk said she considered there was room for a small increase in Cemetery fees as follows:

Purchase of a burial plot to be increased from £380.00 to £400.00

Interment into a burial plot to be increased from £380.00 to £400.00

Any memorial stone on a burial or cremation plot to be increased from £190.00 to £200.00

All other fees would remain the same as at the present time

RESOLVED: That the fees be increased in line with the recommendations listed above.

12. Precept Request

RESOLVED: That request for an increase of £500 is made to the Finance and General Purposes Committee, making a total Precept request of £7,000 for the financial year 2015/16. This would be made up as follows:

Description	Income 2015/16	Spent/Projected 2015/2016	Budget 2016/17
Amount b/f	29641.07		
Precept	6500.00		
Income to 5.10.15	11775.00		
Maintenance		15000.00	16000.00
Fire Precautions Cert.		100.00	100.00
Business Rates		700.00	700.00
Sundry Items		500.00	500.00
Chapel Maint. (Internal)		500.00	1000.00
Chapel Maint. (External)		500.00	1000.00
Paths			1000.00
Gas cylinders			
Tree/Shrub work		500.00	1000.00
Road/Car Park Maint.		300.00	400.00
Incinerator		50.00	300.00
Total	47916.07	18150.00	22000.00
Less Projected Income			15000.00
Precept Request			7000.00

In the absence of any other business the Parish Council Chairman thanked those present for attending and closed the meeting.

Chairman _____

Date _____