

MINUTES OF A MEETING OF LYNDHURST PARISH COUNCIL HELD AT LYNDHURST COMMUNITY CENTRE ON TUESDAY 14 JUNE 2016 COMMENCING AT 7.15 PM

Present: Mrs H Klaassen (Chairman), Mr G Bisson, Dr E Chell, Mr T Dunning, Mr K Kaljura, Mr M Rollé, Mrs A Trend, the Revd Dr C Wilkins, Mr A Wiltshire and Mrs P Wyeth.

Clerk to the Council: Mrs M Weston

In attendance: 3 members of the public – part or all of the meeting

23. Declaration of Acceptance of Office

Following on from the May Parish Council meeting, Mrs Klaassen signed the Declaration of Acceptance of Office form in connection with her appointment as Chairman of the Parish Council. Mr Lock would be asked to sign as Vice Chairman at the July meeting.

At this point Mr Kaljura stated that he considered that the vote regarding appointment of the Chairman for the ensuing year should have been conducted differently, discussion should have taken place and people's attributes should have been considered. A change in the chairman should not be made merely because a Councillor thought it was time for a change. Lengthy discussion took place on the subject.

RESOLVED: That this subject be made an Agenda item for the July meeting.

Clerk to action Agenda item

24. Public Participation

A local resident stated that she had three items that she would like to bring to the notice of the Parish Council:

- (a) A problem had arisen adjacent to Meridien Garage with parking near the Mailman's Arms, particularly on the pavement. Mr Bisson reported that he had previously taken photographs of this problem and had reported it to NFDC although no action had been taken.

The Clerk drew attention to the condition of the barriers around the NFDC car park in Wellands Road which were in a poor condition.

RESOLVED: That the Clerk write to the NFDC enforcement team asking if they could be more vigilant, bearing in mind that the problem had previously been reported to them with photographic evidence. At the same time attention would also be drawn to the condition of the barriers.

Clerk to action

- (b) As owners of the property known as The Thatched Cottage, Southampton Road, the resident stated that she and her husband would be prepared to grant the Parish Council permission to place a bus shelter on their land to enable people waiting for the bus to have cover from inclement weather conditions. The Clerk pointed out that although this was a generous offer there would be legal and cost implications as at any time the land in question could change hands and the shelter might have to be moved.

RESOLVED: That the matter be further discussed at the September Amenities Committee meeting.

- (c) Having previously lived in Wokingham the resident had seen the benefits of the Wokingham in Bloom competition which contained various categories, all of which would be suitable for Lyndhurst.

RESOLVED: That this item be taken forward for further discussion at the July Parish Council meeting.

Clerk to action Agenda item

25. Disclosures of Interest

Mr Wiltshire declared an interest in Agenda Item 10 as he owned a plot in Lyndhurst Cemetery.

26. Apologies for Absence

Apologies for absence were received from Mr J Lock and Mr S Se-upara.

27. Minutes of Previous Meeting

The minutes of the Parish Council meeting held on 10 May 2016 were approved as a true and accurate record. Mr Wiltshire asked that it be noted that he was the Parish Council representative for the Royal British Legion Lyndhurst Branch. Mr Dunning said that although he had not been present at the May meeting he wished to remain on the Recreation Committee.

28. Matters Arising

Mr Bisson said that he did not feel that the Clerk's amendment to the previous minutes reflected the fact that he had requested that HCC be asked to clear dead wood from the verges on the road from Lyndhurst to Cadnam. The Clerk stated that the correspondence from HCC made this matter clear but that she would seek further clarification.

Clerk to seek clarification from Richard Bastow at Hampshire Highways West

29. Committee Meetings

The minutes of the Planning Committee meeting dated 24 May were ratified as a true and accurate record. Dr Chell stated that she did not feel the Clerk had given sufficient information regarding the application for pruning a Cedar tree at Rufus Court and the Clerk read out the following extract from the minutes, whereupon Dr Chell withdrew her comment and apologised to the Clerk.

Application No TPO/16/0291 – Rufus Court, Gosport Lane

Ash – prune; Ash – fell; Cedar – prune; Crab Apple – prune; Cypress – fell

Granted

Mr Peart, as a member of the public, expressed concern that permission had been granted to prune a Cedar tree and said he hoped that this would not eventually lead to the demise of yet another tree in the centre of the village as he felt too many were being felled.

RESOLVED: That Dr Chell and the Revd Dr Wilkins look into whether there was a case to answer and if so draw up some ideas for a solution.

Mr Bisson, who had not been present at the meeting, stated that, with regard to several recommendations on planning applications, whilst a recommendation had been made the reasons given would seem to indicate that the Committee's recommendation was weighted towards a different decision.

The Clerk pointed out that she could only minute what had actually been said at the meeting and the recommendations and reasons that had been given and she believed those given to be accurate.

30. Speed Indicator Devices

The Clerk reported that since the date of the last meeting she had received a negative response to her letter to the Rt Hon Patrick Loughlin, MP, Minister of Transport to highlight the Parish Council's desire for permanent SIDS within the parish boundaries.

RESOLVED: To continue to pursue this matter and, in the meantime, to write to Sway Parish Council to establish how it had been possible to site permanent SIDs there.

Clerk to contact the Clerk to Sway Parish Council to obtain information on whether that Council had SIDs, either permanent or temporary, in place within the parish boundaries.

31. Arthur Phillip Memorial Seat in Public Open Space

The Clerk had contacted Soffe's and had established that they could provide appropriate local wood for the memorial seat. However, the possibility of providing a back for the seat was also being explored and further information would be available shortly. Mrs Trend explained that it would be necessary to provide a fitting memorial that would be acceptable to the Heritage Lottery Fund and that the three logos – New Forest Centre, Heritage Lottery Fund and Lyndhurst Parish Council – would need to be displayed on the seat. The wording would consist of Front edge (lhs) Admiral Arthur Phillip RN (1738-1814) Commander of the First Fleet, First Governor of New South Wales and Founder of modern Australia; Front edge (rhs) The 17th C. bricks supporting this bench came from the remains of Vernalls, Phillip's home in Lyndhurst. There was also a need to bring this matter to a satisfactory conclusion within a final time limit to be agreed shortly with the Heritage Lottery Fund.

RESOLVED: That an update be given at the next Parish Council meeting.

Mrs Trend and the Clerk to continue to bring this project to a satisfactory conclusion and Mrs Trend to update the Parish Council at the July meeting.

32. Cemetery Electricity Supply

Mr Wiltshire reported that a grant of £28,500 had been received from Viridor Credits Limited towards the cost of providing electricity for the Cemetery and Chapel. Other grants were now also in place including a grant of £1000 from County Councillor Mans, for which Mr Wiltshire thanked Mr Mans. However, in order for the work to proceed at an appropriate time it would be necessary to finance the part of the scheme with Scottish and Southern Electric and, as Viridor would not release any money until the job was completed and a receipted invoice provided, Mr Wiltshire asked the Parish Council to finance the scheme until such time as this was in place.

RESOLVED: That the Parish Council would finance the scheme of works on the understanding that an amount of £28,500 would be reimbursed by finance from Viridor Credits at the appropriate time. The sum involved would include VAT which would be reclaimed in the future.

Mr Wiltshire thanked the Clerk for all the work she had put into this project and Mr Wiltshire was thanked by Councillors for his work.

33. County Councillor's Report

County Councillor Mans explained that there were still problems regarding negotiations with the Verderers in order to provide high speed broadband to the Forest area. £200,000 had already been spent and more would be needed as the problem affects the ability of the New Forest area to move with the times. With regard to devolution an amendment has been put down that we should keep the present arrangements and there have now been many different suggestions. Mr Mans stated that he supported a two tier system.

34. District Councillor's Report

Mrs Wyeth outlined the Solent and Heart of Hampshire bids regarding devolution, the latter containing the New Forest area. Further information could be found at www.basingstoke.gov.uk/devolution. The New Forest could also be looking towards Dorset. With regard to boundary changes Lyndhurst was likely to become part of a much larger group which would be called Lyndhurst and Fordingbridge, but not Forest North as had been previously proposed and which Mrs Wyeth had opposed for obvious geographical reasons.

NFDC are formalising their next Core Strategy, as are NFNPA. NFDC are going to try to achieve a land barrier between themselves and the NFNPA which will not be developed and the document will be out for consultation shortly.

The possibility of additional lighting in the car park is being further discussed. Alan Ellis, NFDC, has visited the car park and is looking into the issue and will be reporting back to Colin Reed.

35. Possible Refuge Opposite Beechen Lane

This subject had once again been drawn to the Parish Council's attention as it was difficult to cross the road to the bus shelter adjacent to Foxlease as well as being difficult for motorists to leave Beechen Lane. However, it was recognised that it would be necessary to take land elsewhere in order not to narrow the road.

RESOLVED: That the Clerk contact Hampshire Highways West to see if the possibility of a refuge would be favourably considered and to ascertain if they would be willing to design a scheme of work bearing in mind that this was a safety issue.

Clerk to contact HCC Highways to ascertain if there was any likelihood of a central refuge at this location receiving a favourable response.

36. Correspondence

The Clerk reported that since the date of the last meeting all items of correspondence that required the attention of Councillors had been forwarded by email and further action had not been requested by any of the Councillors.

37. End of Financial Year 2015-16 Annual Return for the year ended 31 March 2016

(a) Section 1: Annual Governance Statement: 2015/16

The Clerk read out and gave explanations for Section 1: Annual Governance Statement: 2015/16.

RESOLVED: That Section 1: Annual Governance Statement: 2015/16 be approved in its entirety.

(b) Section 2: Account Statements 2015/16

The Clerk read out and gave explanations for Section 2: Account Statements 2015/16.

RESOLVED: That Section 2: Account Statements 2015/16 be approved in its entirety.

38. Accounts

The Clerk submitted accounts which had been paid or had become due for payment since the date of the last meeting, as detailed in Appendix A, and these were approved.

39. Staffing Committee

The Chairman reported that following the resignation of the Clerk it would be necessary to set up a Staffing Committee. Mr Rollé stated that he felt the post should be advertised as quickly as possible. Mrs Trend said the deadline for advertisements in the Lymington Times was each Wednesday and agreed that an advertisement should be placed in the next available edition in order that a seamless handover could be achieved. The Clerk said she would send out a copy of her job description, possible ideas for updating and a possible job advertisement.

The Clerk said she would prepare a report for the next Parish Council meeting containing all outstanding items.

RESOLVED: That a Staffing Committee consisting of Mr Bisson, Mrs Klaassen, Mr Lock and Mrs Trend will be set up to meet as soon as possible.

Clerk to contact the Clerk to Sway Parish Council to obtain information on whether that Council had SIDs, either permanent or temporary, in place within the parish boundaries.

40. Reports from Representatives of Outside Bodies

Mrs Trend reported that she and Mr Bisson had attended a meeting at Minstead Parish Council regarding traffic problems in Emery Down and a Committee consisting of Mrs Trend, Mr Bisson and two members of Minstead Parish Council would be looking into the situation and whether anything could be done to alleviate the problems.

Mrs Trend and Mr Bisson report further on this item when more news is available.

Mrs Trend reported that a celebration had been held to mark Her Majesty Queen Elizabeth II's 90th birthday at St Michael and All Angels Church last Sunday and Emery Down would also be commemorating the event next Sunday.

Mr Dunning reported that the Junior Football Club had held a Fun Day the previous Sunday and thanked the Clerk for arranging that two portaloos were still on site following the Paws in the Park event.

The Clerk reported that Paws in the Park had gone well, was enjoyed by all, although a higher attendance would have made it more successful. However the arena display had been excellent and she expressed her thanks to Bob and Doreen Rollé for judging the event and to Andy Elliott at Midforest Vets for sponsoring rosettes, certificates and prizes.

41. Dates for Future Committee Meetings

Planning Committee	28 June	7.15 pm	Lyndhurst Community Centre
Staffing Committee	To be arranged		

42. Items for Discussion at the Next Meeting

Items brought forward from the June Agenda and meeting
Any items brought to the attention of the Clerk by 4 July 2016
Green Streets Initiative

In the absence of any other business the Chairman thanked those present for attending and closed the meeting.

Chairman _____

Date _____

Appendix A

Accounts presented at the June 2016 Parish Council Meeting:-

	Amount	VAT	Total
Accounts paid between meetings			
Ava Recreation Ltd			
Repair to zipwire	558.33	111.67	£670.00
Mr K Bennett			
Allotment maintenance	438.00		
Cemetery maintenance	2166.00		
Recreation Ground maintenance	710.00		
Total			3314.00
TLC Online			
Website maintenance (March, April, May 2016)			
Paws in the Park posters, entry forms, flyers	83.47		83.47
Lyndhurst Community Centre			
Room hire PC meeting x2	47.00		
Planning Cte meeting	23.50		
Photocopying	19.20		
Total			89.70
Accounts due for payment			
Beckley Joinery Ltd			
Shelving for phone box and information boards	185.00		185.00
BT			
Telephone bill	198.53		198.53
Community First New Forest			
Membership renewal	10.00		10.00
Mrs M Weston			
Clerk's Salary and Expenses	1801.19		1801.19
Total Amount Paid	5681.89	111.67	6351.89