

**MINUTES OF A MEETING OF LYNDHURST PARISH COUNCIL HELD AT LYNDHURST COMMUNITY CENTRE ON TUESDAY 14 MAY 2013 AT 7.15 PM**

Present: Mr M Rollé (Chairman), Mr T Abbott, Mr P Boyes, Mrs A Butcher, Mr J Charlesworth, Mr L Cornell, Mr K Kaljura, Mrs H Klaassen (from Agenda Item 3), the Revd Dr C Wilkins (from Agenda Item 8) and Mrs P Wyeth.

Clerk to the Council: Mrs M Weston

In attendance: Press representative  
3 members of the public  
PC A White (for Police Report)

**1. Election of Chairman**

The Clerk asked for nominations for the post of Chairman for the ensuing year. Mr M Rollé was nominated and there were no other nominations. Mr Rollé indicated that he was willing to stand as Chairman.

**RESOLVED:** That Mr M Rollé be elected Chairman for the ensuing year.

**2. Election of Vice Chairman**

The Chairman asked for nominations for the post of Vice Chairman. Mrs H Klaassen was nominated and there were no other nominations.

**RESOLVED:** That Mrs H Klaassen be elected Vice Chairman for the ensuing year.

**3. Public Participation**

PC White presented the Hampshire Constabulary Beat Report for the preceding month stating that there had been a total of 79 incidents during the month: 1 assault, 0 burglaries to dwellings and 1 to non-dwellings, 12 incidents of criminal damage, 3 thefts from vehicles, 6 thefts, 0 public order and 2 road traffic collisions. The incidents of criminal damage involved smashing of windows and cars had been broken into in Forest car parks and handbags stolen. A gas cylinder had been taken from St Margaret's Chapel in the Parish Council Cemetery and a commercial wheelie bin stolen. The incidents involving windows being smashed involved the use of an air rifle.

PC White updated Councillors on the progress of Community Speedwatch. High visibility jackets had now been obtained and possible sites for undertaking the speedwatch had been located and approved. There were sufficient volunteers and two good volunteer co-ordinators had been identified. Mr Donawa, who operated the scheme in Minstead, was also lending assistance.

Mr Wiltshire stated that there used to be a Public Footpath finger post on the left hand side of the road beyond Fenwick2 and before the Blackwater turning and asked if the Parish Council knew why this was no longer there. Councillors felt that it had been removed some time before (approximately 20 years ago) and the Clerk said it did not show on the HCC Public Rights of Way online mapping. However she had made enquiries from HCC and was awaiting a reply.

#### **4. Appointment of Committees**

Allotment Committee – Mrs Klaassen, Mrs Butcher, Mr Bisson and Mr Kaljura.

Amenities Committee – Mr Charlesworth, Mr Boyes, Mr Bisson, Mr Cornell, Mr Kaljura, Mrs Trend and Mrs Wyeth.

Cemetery Committee – Mr Boyes, Mrs Butcher, Mr Charlesworth, Mrs Trend, the Revd Dr Wilkins

Planning Committee – Mr Abbott, Mr Bisson, Mrs Butcher, Mr Charlesworth, Mr Cornell, Mrs H Klaassen and the Revd Dr Wilkins.

Recreation Committee – Mr Rolle, Mr Cornell, Mr Kaljura, Mrs Klaassen and Mrs Trend.

Chairman and Vice Chairman to be invited to attend all Committees. A quorum will consist of two Councillors and the Clerk.

#### **5. Appointment of Representatives to Outside Bodies**

Village Decorations Committee – Mr Bisson

Public Transport – Mr Cornell

Village Twinning Committee – Mr Bisson

Lyndhurst Welfare Charities – Mrs Wyeth/Mr Abbott

ALCiNF – Mr Bisson

Chamber of Trade – Mr Charlesworth/Mrs Wyeth

New Forest Consultative Panel – Mr Abbott

It was noted that Mr Abbott position on the Lyndhurst Welfare Charities was due for re-election.

**RESOLVED:** That as Mr Abbott had indicated that he was willing to seek re-election this information be passed on to the Lyndhurst Welfare Charities.

#### **6. Disclosures of Interest**

None.

#### **7. Apologies for Absence**

Apologies for absence were received from Mrs Trend and Mr Bisson.

#### **8. Minutes of the Previous Meeting**

The minutes of the meeting held on Tuesday, 9 April 2013, having been circulated, were signed by the Chairman as a true and accurate record.

#### **9. Matters Arising**

None.

#### **10. Community Speedwatch and Traffic Problems**

It was noted that the double yellow lines in Chapel Lane have led to motorists parking in Sandy Lane and Haskells Close. Knightwood Close is now free of parked cars as a result of completion of the work to the nursing home. Mrs Wyeth asked Mr Boyes if he thought that a traffic island where Knightwood Avenue joins the A35 Bournemouth Road might assist in stopping vehicles doing a U turn at this point.

Mr Charlesworth reported that he, Mr Cornell and the Clerk had met Mandy Ware from HCC to discuss re-positioning of the Welcome signs on the A35 Southampton Road and were awaiting her reply to the Parish Council's requests. In addition a request had been made for 30 mph signage to be attached to the back of the village entry signs. It was understood that the 30 mph signage at Swan Green would be moved further back.

## **11. Air Quality**

Following on from the presentation by NFDC to the Parish Council at their April meeting, Mr Boyes said he had considered this matter in detail and had concluded that averages were being highlighted and peaks were not mentioned. He felt the presentation had been given to attempt to allay fears following Press coverage. Mr Boyes reported that he had written to our MP and to the MEP. He stated that if levels were above a certain level a request could be made for the road to be closed and felt that the Localism Bill could be used to force the Government to support bypass plans. Mr Charlesworth said that a major decision needs to be taken about moving traffic around the New Forest.

### **RESOLVED:**

- (a) To place this subject on the Agenda for the June meeting and to invite representation from NFDC.
- (b) That the Revd Dr Wilkins look further at the statistics that can be obtained on this subject.

## **12. Correspondence**

Copies of correspondence received by the Clerk since the date of the last meeting had been emailed to all Councillors.

It was noted that HCC had agreed to replace the Jubilee tree planted in Great Mead which had subsequently died.

## **13. Minutes of Committee Meetings**

The Minutes of Committee Meetings held since the date of the last meeting were confirmed as follows:

Planning Committee – 23 April 2013

Mrs Wyeth reported that applications 98253, 98202, 98296 and 98366 had all been granted since the Planning Committee meeting had taken place.

## **14. County Councillor's Report**

None.

Mrs Wyeth reported that Councillor Mans was now Deputy Leader and Councillor Kendal had taken over responsibility for Finance.

## **15. District Councillor's Report**

Mrs Wyeth reported on the planning position with regard to the newly opened shop Indulgence. This had formerly been a retail outlet but was now selling refreshments. She explained that due to relaxed planning regulations that will last for the next two years change of use is not required and Classes A1, 2, 3 and 5 can be interchanged. It was noted that the 50% ratio had also been exceeded in the High Street.

There was drainage problems at the Gosport Lane site which would have to be overcome.

The Chamber of Trade had expressed concern about the air quality reports and the effect it could have on the number of people visiting the village.

#### **16. Accounts**

(a) The Clerk submitted accounts which had become due for payment since the date of the last meeting, as detailed in Appendix A and these were approved.

Mr Cornell queried the invoice for work at the Cemetery Chapel by Mr Joseph Reilly. The amount shown was £1,500 and Mr Cornell asked whether three quotations had been sought. The amount shown actually covered two separate invoices for different items of work, one of which had been sub-contracted by Mr Reilly and covered work undertaken over fairly lengthy periods of time. It had therefore not been necessary for three quotations to be sought.

#### **17. The Australian Connection – Arthur Phillip**

Mr Cornell reported that he, the Chairman and Hilary Marshall from the New Forest Centre had attended a meeting on 20 April 2013 at the Crown Hotel with Bev Major and representatives from the Britain Australia Society regarding their proposed visit to Lyndhurst in July 2014. On 30 April 2013 he, Mrs Trend and Hilary Marshall had met to agree dates for the Arthur Phillip exhibition at the New Forest Centre during summer 2014. Mrs Trend had written to INEOS to see if they could sponsor the exhibition (expected to be £1,000 to £1,500). Meanwhile, Mr Cornell and Mrs Trend would continue to gather information about Arthur Phillip and his connection to Lyndhurst and the New Forest.

#### **18. Picnic in the Park 2013**

Mrs Klaassen reported that although £1,850 had been obtained in sponsorship for the above event there was likely to be some shortfall before money was recouped from income on the day itself. She asked if the Parish Council would be prepared to provide funds until the event took place whereupon they would be reimbursed. Mrs Wyeth volunteered to allocate £100 from her Community Fund towards the project.

**RESOLVED:** To accept Mrs Wyeth's kind offer which would be paid into the Parish Council's account in the first instance.

Mrs Klaassen went on to ask for support from Parish Council volunteers on the day of the fete to man the gate for short periods. The Chairman and his wife and Mr and Mrs Cornell would be present.

#### **19. New Forest Community Routes**

Discussion took place regarding the New Forest Community Route proposals for Lyndhurst supplied by NFNPA.

**RESOLVED:** To make the following recommendations:

- (a) To ask for the cycle route that runs from Beechen Lane to Brockenhurst and Denny Lodge be added to the map.
- (b) To ask that the track running from the war memorial, past the Cemetery and onward to just past the Limewood Hotel where it joins up with the road near Matley to be shown as suitable for walkers and horse riders.

## **20. Reports from Representatives of Outside Bodies**

Councillor Cornell updated the Parish Council on progress that had been made since the last meeting. He and Mrs Trend had attended a meeting on 17 April organised by the Chamber of Trade when Claudia Townsend from "Hidden Britain" led a group meeting to develop a tourist action plan for Lyndhurst. This was primarily to gather information and ideas about Lyndhurst and its attractions and offerings for visitors. A report had been compiled showing that there might be money available for a joint leaflet to be produced by the Parish Council and the traders. It was suggested that the next step might be to draw up a marketing promotion action plan and Ms Townsend had offered to visit Lyndhurst for a branding workshop. It is understood the Chamber of Trade is forming a Marketing Sub Committee.

Mr Charlesworth stated that the Chamber of Trade does not have a Chairman or Secretary at the present time and until these can be appointed meetings have ceased.

Mr Abbott reported on his attendance at a meeting of the New Forest Consultative Panel. Tim Greenwood had been appointed as Chairman. A comparison of the finances of the Forestry Commission between last year and this year had been given. An update regarding dog deaths in the New Forest was reported and it was noted that there had been three elsewhere in England but no new cases since 2 April. A summary of the work programme had taken place regarding tree felling and clearance and restoration of Forest lawns. Heavy felling will take place at Dunces Arch. An update regarding the National Trust work programme had been given regarding management of bracken, gorse and rhododendron.

Mr Charlesworth stated that a planning application would be made shortly for an extension to the store at the Community Centre.

## **21. Dates of Future Committee Meetings**

Dates were set for Committee meetings as follows:

Cemetery Committee	21 May	St Margaret's Chapel, Lyndhurst Cemetery	6.00 pm
Planning Committee	28 May	Lyndhurst Community Centre	7.15 pm
Recreation Committee	14 June	Coles Mead Recreation Ground	7.15 pm
Allotment Committee	21 June	Allotment Gardens	7.15 pm
Amenities Committee	26 June	Lyndhurst Community Centre	7.15 pm

## **22. Items for Discussion at the Next Meeting**

Items brought forward from the May Agenda and meeting.

Any items brought to the attention of the Clerk by 3 June 2013.

Chairman \_\_\_\_\_

Date \_\_\_\_\_

## APPENDIX A

### Accounts paid between meetings:

	Amount	VAT	Total
<b>Mr P Boyes</b>			
Cemetery Materials	595.93	104.00	699.93
<b>Mr K Bennett</b>			
Cemetery Maintenance	384.00		384.00
<b>Mr R Sturt</b>			
Cemetery Maintenance	128.00		128.00
<b>NFDC</b>			
PITP Event Licencing Fee	21.00		21.00
<b>Mr J Reilly</b>			
Chapel Decoration	1500.00		1500.00
<b>South Wilts Falconry</b>			
PITP Entertainment	128.25		128.25
<b>TLC-Online</b>			
Website Maintenance	100.00		
PITP Posters	84.10		
Total			184.10
<b>Solvent Computers</b>			
PC laptop computer maintenance	55.00	11.00	66.00

### Accounts due for payment:

<b>Mrs M Weston</b>			
Clerk's Salary and Expenses	1687.70	21.50	1709.20
<b>Lyndhurst &amp; District Community Assoc</b>			
Parish Council meeting	21.50		
Picnic in the Park meeting (x2)	50.70		
Speedwatch meeting	25.00		
Planning meeting	21.50		
Total			118.70
<b>Hampshire Probation Trust</b>			
Cemetery Maintenance	140.00		140.00
<b>Mr C Payne</b>			
Allotment Water Supply	65.00		65.00
<b>Mr K Bennett</b>			
Cemetery Maintenance	602.00		
Recreation Ground Maintenance	150.00		
Allotment Clearance	450.00		
Total			1202.00
<b>TLC-Online</b>			
Picnic in the Park poster design	10.00		10.00
<b>SBC Solutions</b>			
Broadband	61.00	12.20	73.20
	6280.68	148.70	6429.38