

MINUTES OF A MEETING OF LYNDHURST PARISH COUNCIL HELD AT LYNDHURST COMMUNITY CENTRE ON TUESDAY 8 SEPTEMBER 2015 COMMENCING AT 7.15 PM

Present: Mrs H Klaassen (Vice Chairman), Mr G Bisson, Mr K Kaljura, Mr S Se-upara, the Revd Dr C Wilkins and Mr A Wiltshire.
Clerk to the Council: Mrs M Weston
In attendance: 14 members of the public
Carolyn Griffith, Lymington Times

61. Public Participation

A resident drew Councillors attention to the speeding traffic in the Gosport Lane and Shrubbs Hill Road area and enquired whether the Parish Council could do anything to alleviate the problem. There were also problems with large vehicles travelling along the High Street between Romsey Road and Gosport Lane where there was a HGV ban. The owners of Little Hayes Guest House in Romsey Road felt that traffic speeds were too high there as well and would be prepared to have a speed camera installed at the edge of their garden to assist in combating the problem.

Suggestions included asking the Speedwatch Team to go out in the Gosport Lane/Shrubbs Hill Road area and also in Romsey Road if this could be safely accomplished in these areas. It was pointed out that the team were already pushed on meeting the present requirements and the owners of Little Hayes Guest House stated that they would be willing to act as part of the team. It was suggested that the public be involved in monitoring the movement of HGVs in the prohibited area of the High Street. It was also suggested that the idea of a mini roundabout at the junction of the A337 with the Pikes Hill road be explored although it was pointed out that it was likely that land in mitigation would be required in order that this could be considered. Another resident suggested that traffic islands be placed in Romsey Road to slow down traffic.

It was reported that this matter would be discussed further during the meeting and that the Parish Council would be seeking a meeting with HCC to discuss traffic problems and the village welcome signs in the near future.

A member of the public asked if anything could be done to improve the appearance of Gales Green. Suggestions included a seat and perhaps a tree at Christmas time.

RESOLVED: That the Amenities Committee explore the idea of a memorial seat to be placed on Gales Green.

A resident asked when the problems with pollution were likely to be further discussed. It was noted that this subject would be on the October Agenda. A request was made from a resident that consideration be given to placing a monitor on Romsey Road if one was not already there. Councillor Wilkins reported on the merits of adopting a green street policy.

It was noted that the green filter does not always operate successfully when large lorries want to turn left into Romsey Road. The Parish Council had alerted HCC to this fact on numerous occasions but the situation had not improved.

RESOLVED: That all these suggestions be further discussed at the October meeting.

A resident drew attention to the fact that the signage on leaving the NFDC offices in Gosport Lane was not bold enough to indicate that motorists could only turn left into this one-way system.

RESOLVED: That an email be sent to NFDC alerting them to this fact and asking if more signage could be added to prevent vehicles travelling the wrong way up a one-way system.

62. Disclosures of Interest

None.

63. Apologies for Absence

Apologies for absence were received from Mr M Rollé (Chairman), Dr E Chell, Mr T Dunning, Mrs A Trend and Mrs P Wyeth. It was noted that Mr G Burden had tendered his resignation as a Parish Councillor since the date of the last meeting.

64. Minutes of Previous Meeting

The minutes of the meeting held on Tuesday 14 July 2015 were signed by the Chairman as a true and accurate record.

65. Matters Arising from the Minutes

Mr Bisson reported that the Parish Council had purchased, and he had erected, two noticeboards in the bus shelters near the former Lyndhurst Park Hotel. These noticeboards were locked but could be used by residents who should contact Mr Bisson for more information.

66. Village Design Statement

RESOLVED: That as there were only six Councillors present at the meeting and a NFNPA training event would be held later this month this matter should be deferred until the October Parish Council meeting.

67. Standing Orders

Lengthy discussion ensued regarding the merits, or not, of using the NALC Model Standing Orders.

RESOLVED: That Mr Bisson highlight the changes he would like to see to the SOs and email them to all Councillors. The matter could then be further discussed at the F&GP meeting to be held in November.

68. Vacancy for a Parish Councillor

The Vice Chairman reported that following the resignation of Gerard Burden it was now necessary to advertise for another Councillor. It was noted that an advertisement had been placed in the Community Centre What's On, on the Parish Council noticeboards and on the website. Two applications to become Councillors had already been received.

RESOLVED: That all candidates who sent written applications (letter or email) to the Clerk be invited to attend for interview at the October Parish Council meeting.

69. Committee Meetings

The minutes of the following Committee meetings held since the date of the last meeting were approved:

Planning Committees – Tuesday, 28 July 2015 and 25 August 2015

Mr Wiltshire reported that he had met with Paul Grugeon (Forestry Commission) and Richard Stride (Verderers) concerning the work the Parish Council wished to undertake to prevent dogs entering the Allotments under the top gate and work to the eroded ground surrounding the war memorial and had secured permission to do the work.

70. County Councillor's Report

None.

71. District Councillor's Report

In the absence of the District Councillor, Mrs Wyeth, the Clerk read out her report.

The Post Office has new owners. The Post Office has said that Lyndhurst will receive one of the upgrades. There will be longer opening hours – Monday to Saturday, 6.00 am to 10.00 pm and Sundays 7.00 am to 7.00 pm. It will still be possible to access the majority of products and services that are available now. Post Office services will be offered from a low screened, open plan style service point, integrated into the retail counter and it will still be possible for people to have privacy should they wish. This should provide a more enhanced retail shop. In order for the alterations to be carried out the premises may need to close for a few days.

Mrs Wyeth will update members on Robertshaw House decommissioning at the October meeting.

The good news is that the parking clocks will stay the same price for 2016. However, Lyndhurst can no longer have a special community clock for five hour parking. Edward Heron is bringing all the clocks into line so there are no anomalies. The only exception will be Hythe Ferry. Mrs Wyeth has tried to argue the case but there are other areas with car parking used by Community Centres and they are not a special case. Edward Heron also points out that Lyndhurst Community Centre has its own car park. The short stay car park will now be three hours right across the District from January 2016.

72. Correspondence

All relevant emailed correspondence had been forwarded to Councillors during the month.

HALC – Annual Review 2014-15 and Invitation to AGM on 10 October

Lyndhurst Royal British Legion – Invitation to the Parish Council to take part in the Royal British Legion Remembrance Day Service on 8 November.

RESOLVED: That the Lyndhurst Royal British Legion be asked to purchase a wreath on behalf of the Parish Council.

73. Accounts

- (a) The Clerk submitted accounts which had been paid or had become due for payment since the date of the last meeting, as detailed in Appendix A, and these were approved.
- (b) **RESOLVED:** That the District Audit Annual Return be accepted and approved.

74. Traffic Calming Measures

It was noted that arrangements would be made to hold a meeting with Mandy Ware from HCC to explore ways that could be used to alleviate speeding traffic in the village (as outlined in Minute 61 above).

75. Welcome Signs

This matter would be further discussed with Mandy Ware from HCC when a meeting had been arranged.

76. Telephone Kiosks

Work has progressed well to upgrade the first of the two redundant telephone kiosks. The kiosk at Racecourse View had been chosen first as it was in a worse condition than the kiosk at Bank. It was unlikely that the kiosk at Bank would be upgraded until the Spring. The kiosk now had a Facebook page Lyndhurst Telephone Kiosk and progress could be viewed there.

77. Arthur Phillip

Reported in Minute 78.

78. Reports from Representatives of Outside Bodies

Mr Bisson reported that the bunting had been erected in the High Street and it was noted that the Parish Council were very appreciative of the Village Decorating and Lighting Committee's efforts.

RESOLVED: That the Clerk write to the Committee voicing the Parish Council's appreciation for the erection of the bunting and recognising that this was a much valued service.

Mr Wiltshire reported that an application had been made to the Ministry of Defence Covenant Grant Fund by the Lyndhurst Royal British Legion in the sum of £20,000 for funding towards the cost of an electricity supply for the Chapel. An application had been made to the Verderers Court for permission to carry out the work over open forest land and this would be considered at their meeting the following week. Verbal permission had been received from Natural England and the Forestry Commission although written permission would eventually be necessary as well.

Mrs Trend, who was unable to be present at the meeting, had forwarded a short report which the Clerk read out. She expressed thanks for the flowers sent from the Parish Council following her recent operation.

Mrs Trend asked if there was any news yet about the plaque that would be donated by the Rotary Club for the wall forming the boundary of the original house. The Clerk reported that this had not yet been finalised as concern had been expressed as to the safety of positioning the plaque on such a busy road. People would have to cross the road to see the plaque. It was also thought that as the Rotary Club were donating the plaque they should be placing the order and not the Parish Council.

Mrs Trend reported that she was involved in the 150 Years of Alice project to promote Alice as a visitor attraction. There was an Alice Trail in the shop windows, a small display at the NFC and St Michael and All Angels Church (with a bigger display planned for next year). NFDC, the Chamber of Trade, NFC and NFNPA would be working together to publicise and co-ordinate events next year.

Mrs Trend stated that she had been approached regarding the need to have a way of co-ordinating events in the form of a village diary.

RESOLVED: That the Vice Chairman explore the possibility of an internet calendar and report back to the next meeting.

It was reported that there had been a complaint regarding directional information that had been removed recently which publicised a local event in the village. The Clerk reported that she had received an email from one of the organisers and had forwarded it to NFDC for attention.

It was reported that NFDC were still operating a zero tolerance to flyposting and that this had been supported by the Parish Council.

79. Dates for Future Committee Meetings

Planning Committee Tuesday 22 September 2015 7.15 pm Lyndhurst Community Centre

80. Items for Discussion at the Next Meeting

Items brought forward from the September Agenda and meeting
Any items brought to the attention of the Clerk by 5 October 2015
Traffic Pollution
Internet Calendar

Chairman _____

Date _____

Accounts presented at September 2015 Parish Council Meeting:-

	Amount	VAT	Total
Accounts paid between meetings			
Dr E Chell			
Councillor Expenses re meeting	18.80		18.80
Mr K Bennett			
Great Mead maintenance	36.00		
Allotment maintenance	637.00		
Lengthsman duties	554.06		
Recreation Ground maintenance	1482.18		
Cemetery Maintenance	96.00		
Total			£2,805.24
Lyndhurst & District Community Association			
Room hire - PC meeting	23.50		
Room hire - Planning meeting	23.50		
Administration	44.00		
Total			£91.00
HALC			
Course fees, etc	100.00	18.00	£118.00
Beckley Joinery			
Seat Renovation (x2)	600.00		£600.00
Southern Water			
Allotment water	67.36		£67.36
Mr L Cornell			
Arthur Phillip Expenses	9.99		£9.99
HMRC			
PAYE and NI payments	1098.31		£1,098.31
Mrs A J Ward			
Reimbursement of Cemetery fee	50.00		£50.00
Mr K Bennett			
Cemetery Maintenance	1913.00		
Recreation Ground maintenance	348.00		
Great Mead maintenance	80.00		
Painting 7 benches	280.00		
Lengthsman duties	150.00		
Allotment maintenance	294.00		
Total			£3,065.00
Mrs M Weston			
Salary Expenses	2204.55	57.20	£2,261.75
Total	10110.25	75.20	£10,185.45

	Amount	VAT	Total
Accounts due for payment			
Mrs M Weston			
Clerk's Salary and Expenses	1988.32	10.00	1998.32
TLC Online			
Website maintenance (June, July, August)	100.00		
Annual VIP hosting charge	36.00		
Total			136.00
The Play Inspection Company Limited			
Annual play equipment inspection	59.95	11.99	71.94
Lyndhurst & District Community Association			
Planning Committee meeting	23.50		
Admin re Cemetery	10.00		
Total			33.50
J Malcom & Son			
Allotment path grasscutting	140.00		140.00
HALC			
Training events	£180.00	36.00	£216.00
BDO			
Audit fee	£430.00	86.00	£516.00
HM Revenue & Customs			
NI/PAYE payments	456.60		456.60
Total	3424.37	143.99	3568.36