

**MINUTES OF A MEETING OF LYNDHURST PARISH COUNCIL HELD AT LYNDHURST COMMUNITY CENTRE ON TUESDAY 12 MAY 2015**

Present: Mr M Rollé (Chairman), Mr G Bisson, Mr G Burden, Dr E Chell, Mr T Dunning, Mrs H Klaassen, Mr S Se-Upara, Mrs A Trend, the Revd Dr C Wilkins, Mr A Wiltshire and Mrs P Wyeth.

Clerk to the Council: Mrs M Weston

Press representative: Carolyn Griffith

In attendance: 2 members of the public

**1. Election of Chairman**

The Clerk asked for nominations for the position of Chairman for the ensuing year. Mrs Klaassen proposed and Mrs Wyeth seconded that Mr Rollé be elected Chairman for the year commencing May 2015. There were no other nominations.

**RESOLVED:** That Mr Rollé is elected to the position of Chairman for the year commencing May 2015.

**2. Election of Vice Chairman**

The Chairman asked for nominations for the position of Vice Chairman for the ensuing year and proposed that Mrs Klaassen be elected Vice Chairman. This was seconded by Mr Se-Upara. Mrs Trend proposed that Mr Bisson be elected Vice Chairman and this was seconded by Mrs Wyeth. A secret ballot took place.

**RESOLVED:** That Mrs Klaassen is elected to the position of Vice Chairman for the year commencing May 2015.

**3. Appointment of Committees/Committee Chairmen**

The following Committees were elected for the ensuing year:

Allotment Committee – Mrs Klaassen, Mr Kaljura, Mr Wiltshire and Mr Se-Upara.  
Amenities Committee – Mr Bisson, Mr Burden, Mr Kaljura, Mrs Trend and Mrs Wyeth.  
Cemetery Committee – Mr Wiltshire, Mrs Trend and the Revd Dr Wilkins  
Planning Committee – Mr Bisson, Mrs Klaassen, the Revd Dr Wilkins, Dr Chell and Mr Se-Upara  
Recreation Committee – Mr Rollé, Mr Kaljura, Mrs Klaassen, Mr Dunning and Mrs Trend

Chairman and Vice Chairman to be invited to attend all Committees. A quorum will consist of two Councillors and the Clerk.

It was not considered necessary to elect other Committee Chairmen until the next Committee meetings as Chairmen were already in place.

The Revd Dr Wilkins proposed, seconded by Mr Se-Upara, that Mrs Klaassen be elected Chairman of the Planning Committee.

**RESOLVED:** That Mrs Klaassen be elected as Chairman of the Planning Committee for the year commencing May 2015.

**4. Appointment of Representatives on Outside Bodies**

The following representatives were appointed to outside bodies for the ensuing year:

Village Decorations Committee – Mr Bisson

Public Transport – Mr Burden  
Village Twinning Committee – Mr Bisson  
Lyndhurst Welfare Charities – Mrs Wyeth, Mr Abbott  
NFALC – Mr Bisson, Mr Burden  
Chamber of Trade – Mrs Wyeth, Mr Bisson, Mr Wiltshire and Mr Se-Upara  
New Forest Consultative Panel – Mr Rollé, the Revd Dr Wilkins (reserve)  
NFNPA Quadrant meetings – Mr Bisson  
Royal British Legion – Mr Wiltshire

**5. Public Participation**

None.

**6. Disclosures of Interest**

None.

**7. Apologies for Absence**

An apology for absence was received from County Councillor K Mans.

**8. Minutes of Previous Meeting**

The minutes of the meeting held on Tuesday 14 April 2015 were signed by the Chairman as a true and accurate record.

**9. Matters Arising from the Minutes**

There were no matters arising from the minutes of the April meeting

**10. Minutes of Committee Meetings**

The minutes of the following Committee meeting held since the date of the last meeting were approved:

Planning Committee – Tuesday, 28 April . 2015

Cemetery Committee – Mr Wiltshire reported that the disabled access arrangements for entrance to the Cemetery would shortly be completed.

Allotment Committee – Mr Wiltshire reported that it would be necessary to undertake remedial work at the allotment gardens to prevent dogs entering the site. It was hoped that an amicable arrangement could be made between the Forestry Commission, Natural England, the Verderers to allow the work to take place. It was also hoped that work could be undertaken to reinstate the open forest land surrounding the War Memorial and around the Parish Council seats on the open forest.

**11. County Councillor's Report**

None.

**12. District Councillor's Report**

Mrs Wyeth reported that a manhole in Gosport Lane had lifted during the storms.

**RESOLVED:** That the Clerk report this matter to HCC and ask that remedial action be taken.

Paving slabs at the Indian Restaurant in Romsey Road were badly split.

**RESOLVED:** That the Clerk report this matter to HCC and ask that remedial action be taken.

Work had now commenced on the resurfacing of the Lyndhurst to Ashurst cycle track and Mrs Wyeth assured that Parish Council that the surface would be appropriate for all bicycles, ie tarmac.

Mrs Wyeth had made enquiries regarding the possibility of providing an extra light in the centre of the car park but this would not be possible to install as it would interfere with the CCTV camera.

The majority of eating establishments were now displaying food hygiene ratings.

The NFNPA would be providing training in planning matters in September and in June HALC would be asking for nominations for the NFNPA quadrants. It was reported that the developer's proposals for the Lyndhurst Park Hotel do not comply with NFNPA policy and they will be given some ideas at a meeting this Friday. Steve Avery will come along with proposals when these have been made. Mr Dunning asked if the possibility of travellers entering the site had been considered. Mr Se-Upara voiced his concerns regarding vermin spreading from the site and Mrs Wyeth said she would approach NFDC about this matter.

### **13. Correspondence**

The Clerk reported that all items of correspondence had been sent by email to Councillors.

A "thank you" note had been received from Mr Cornell regarding the presentation and celebration held following the April Parish Council meeting.

### **14. Accounts**

The Clerk submitted accounts which had been paid or had become due for payment since the date of the last meeting, as detailed in Appendix A, and these were approved.

### **15. Arthur Phillip**

A map depicting the journey undertaken by Arthur Phillip had been presented to the school together with a book of all the materials, posters and leaflets compiled during this project. These would be used for topic work and for the children's university project. Contact has been made with children in Australia. Mrs Trend reported that the Heritage Lottery Fund work is being finalised. Changes have had to be made. Archive work will be finished in the New Forest Centre and there will also be an audio visual display. A "thank you" reception will be held in July.

### **16. Defibrillator**

The Clerk reported that the defibrillator had now been fitted to the outside wall of the Community Centre and that she was the main point of contact for enquiries and should also be notified when the defibrillator had been used in order that items could be replaced inside the pack.

### **17. Car Parking Charges**

Mr Charlesworth had asked that this item be added to the Agenda for the May Parish Council meeting. It was noted that NFDC had granted two free days' car parking in 2014. Mr Charlesworth had intimated that he would favour free car parking at all times but it was noted that if car parking charges were not levied the District Council precept would have to be increased to compensate for the loss of revenue.

**RESOLVED:** That the Parish Council accept the present car parking charges.

**18. Reports from Representatives of Outside Bodies**

Mr Bisson reported that the Twinning Association would shortly be celebrating their 25<sup>th</sup> anniversary in France.

Mrs Trend drew the Parish Council's attention to the speed of traffic travelling on the C17 and said caravans were also coming down Mill Lane. Mr Bisson felt the situation had become worse since the road had become single track. The Chairman said he felt warning signs were needed to indicate when traffic was speeding.

**RESOLVED:** That the Clerk contact HCC to see if it would be possible to have some SID devices.

**19. Dates for Future Committee Meetings**

Planning Committee   Tuesday 26 May 2015                      7.15 pm                      Lyndhurst Community Centre

**20. Items for Discussion at the Next Meeting**

Items brought forward from the May Agenda and meeting  
Any items brought to the attention of the Clerk by 1 June 2015

Chairman \_\_\_\_\_

Date \_\_\_\_\_

## APPENDIX A

The following accounts which had become due for payment or have been paid since the date of the last meeting were authorised for payment:-

	<b>Amount</b>	<b>VAT</b>	<b>Total</b>
<b>Accounts paid between meetings</b>			
<b>New Milton Sand &amp; Gravel</b>			
Path gravel - Cemetery	263.33	52.67	316.00
<b>HMRC</b>			
IncomeTax & NI	1042.09		1042.09
<b>Mrs A Trend</b>			
Materials re Arthur Phillip project	152.88		£152.88
<b>Accounts due for payment:</b>			
<b>Lyndhurst &amp; District Community Association</b>			
Planning Committee meeting	23.50		23.50
<b>Mrs M Weston</b>			
Clerk's Salary and Expenses	1636.19		1636.19
<b>Total</b>	<b>£3,117.99</b>	<b>52.67</b>	<b>£3,170.66</b>