

MINUTES OF A MEETING OF LYNDHURST PARISH COUNCIL HELD AT LYNDHURST COMMUNITY CENTRE ON TUESDAY 13 MARCH 2018 COMMENCING AT 7.15 PM.

Present: Councillors M Rollé (Chairman), the Revd Dr C Wilkins (Vice Chairman), G Bisson, Dr P Burrows, T Dunning, F Green, K Kaljura, A Trend, S Se-Upara, C Willsher, A Wiltshire and P Wyeth.

Clerk/RFO: Mrs M Weston

In attendance: Six members of the public
Press representative (Lymington Times)

174. Disclosures of Interest

In the absence of the Chairman for the first part of the meeting the Vice Chairman took the chair and reminded Councillors of their responsibility to declare an interest in any matter on the Agenda where they might be considered to have a prejudicial interest. There were no declarations of interest.

175. Apologies for Absence

None (all present).

176. Public Participation

A resident voiced her concerns regarding parking problems in Kings Close and asked if the Parish Council had any solutions or knew who to contact to try to gain some resolution on this matter. The Clerk stated that, at a previous LPC meeting our County Councillor Edward Heron had suggested that one way forward might be for residents of Kings Close to have parking permits and that no other parking be allowed. Councillor Bisson stated that obstruction of a pavement is a Police matter and parking across a dropped kerb should be brought to the attention of NFDC. The resident stated that there was also a problem with refuse collection lorries reversing onto private driveways and it was suggested that residents contacted NFDC and ask them to speak to their drivers in order to gain resolution.

Dave Donawa, a resident of Minstead and Speedwatch Co-ordinator for both parishes spoke on residents' increasing concerns regarding both the speed, type of vehicle and amount of traffic in the Mill Lane area. Chief items of concern were the fact that HCC had said there was no money to deal with the problem, partly as there had not been a fatality in the area. Another concern was the perception that it was apparent that the increase in house building in this area and NFNPA's encouragement of even more tourism would cause even more traffic issues thus exacerbating the existing problems.

It was noted that the SID used by CSW recorded the number of vehicles that pass by one way, the speed of the vehicle and the time it was recorded. It does not distinguish between the lengths of each vehicle and it only calculates the average speed, speeders above 30 mph and also the 85th percentile which is a formula the Police and LA use to determine whether a road needs enforcement or even a speed limit reduction. Statistics prove Mill Lane is the worst road for speeding traffic per volume in the area. HCC will deploy a SDR but the date of deployment has not been agreed. Mr Donawa asked that LPC enquire when this is likely to occur bearing in mind that in summer months Mill Lane might be gridlocked and this would reflect in speeds. Perhaps a longer monitoring period might be appropriate.

Mr Donawa also drew Councillors' attention to the fact that Brockenhurst Parish Council had managed to gain permission through their County Councillor to change a single track lane (Tilebarn Lane) into a no through road. This road had previously been used as a rat run.

It was noted that our County Councillor Edward Heron would be attending the April LPC meeting and the Clerk had suggested that this matter become an Agenda item for the April meeting in order that more discussion could take place in the presence of the County Councillor as it was noted that LPC could only act in an advisory capacity as they were not the highway authority. LPC Councillors considered it appropriate to add this as an Agenda item at their April meeting. The Clerk would also contact Mandy Ware at HCC to ascertain when the SLR would be deployed in Mill Lane.

The Chairman, Mark Rollé, joined the meeting and took up the position of Chairman.

177. Minutes

The minutes of the Parish Council meeting held on 13 February 2018 were approved as a true and accurate record and signed by the Chairman.

178. Matters Arising from the Minutes

None.

179. Committee Meetings

The minutes of the following Committee meetings held since the date of the last meeting were submitted and agreed:

Extraordinary Planning Committee Meeting – Tuesday 13 February 2018

Cemetery Committee Meeting – Friday 23 February 2018

Planning Committee Meeting – Tuesday 27 February 2018

180. District Councillor's Report

Councillor Wyeth presented her report by first showing Councillors a poster that had been designed by a Hounslow School pupil and which had been designed to invite motorists to switch off their engines when idling in the High Street. A comment was made that this should be a legal requirement but it was noted that this was not the case in this country. HCC and NFDC have been working together, with particular emphasis on promoting a safe route to school. It was reported that no pollution regulations are being breached although it was recognised that from the Crown steps down the High Street pollution levels were higher.

Councillor Wyeth drew Councillors' attention to the fact that the Post Office was now open at the Co-op store and was offering the same facilities as at the previous establishment.

Councillor Wyeth and Councillor Green had accompanied pre-school children to Hartwood House where they had sung to entertain the residents. It was noted that Police presence to enable safe crossing of the A35 road had not been forthcoming and that this was normal procedure nowadays.

With regard to her Community Grant Councillor Wyeth stated that she would be giving half of her allocation to the New Forest Art Society and half to the Junior Football Club.

Councillor Bisson enquired whether the school crossing patrol person could be asked to facilitate children crossing the road to Hartwood House but Councillor Willsher stated that this would have to be done through HCC and there might be insurance and payment implications.

181. Annual Parish Meeting – Tuesday 20 March 2018

The Chairman reminded all Councillors of the need to attend the Annual Parish Meeting. Councillor Kaljura stated that unfortunately he would be unable to attend. All Committee Chairman were requested to have their reports ready. The Clerk reported that the Parish Champion Award for 2017 had arrived.

182. Resolution to Rescind Minute 152 of LPC Minutes dated 9.01.18 to allow further discussion/decision to be taken on this matter

The Clerk reported that she had received two written requests from Councillors asking to rescind the above minute.

RESOLVED: That Minute 152 of the Lyndhurst Parish Council Minutes dated 9 January 1918 be formally rescinded to allow further discussion to take place.

183. Social Media Protocol

Councillor Wilkins stated that she felt the protocol should include the fact that all social media postings should be made through one person, probably the Clerk. General discussion took place on the subject and it was felt that it was important that messages should be communicated to the public as soon as possible and that by asking the Clerk to facilitate this there would be a delay. The Clerk said she felt that all Councillors should be trusted to post items on social media, particularly in view of the rigorous criteria laid down in the official LPC social media protocol. Discussion took place around the possibility of allowing Councillors to post replies to comments made on the Parish Council social media sites individually but it was considered that any further comments should be referred to the Clerk for a reply.

RESOLVED: That all Councillors be allowed to post individually on the Parish Council social media sites but any replies to posts should be referred to the Clerk for action.

184. Updating Information Technology

The Chairman reported that research had been conducted and it had proved possible for the Parish Council to have a gov.uk internet address through HCC but it was also thought preferable to maintain our present org.uk access as well. It had been established that there would not be any charges involved in obtaining the gov.uk address.

The Chairman explained that in order to comply with GDPR and continue to use iPads, ie be paper free as far as possible it would be necessary to purchase new iPads for Councillors. The Clerk stated that she would prefer to have a small laptop computer in order that she could input minutes as much as possible during meetings.

RESOLVED: That the Clerk and Chairman be authorised to purchase ten iPads and one laptop for use by the Councillors and Clerk. The Clerk was also authorised to pursue the new gov.uk internet address with HCC.

185. Future Plans – Parish Survey and Councillors’ Ideas

The Chairman outlined the possibility of undertaking a parish survey to ascertain what residents would like to see in the parish in the future. Councillor Wilkins suggested the use of Joomla as an alternative to Survey Monkey, which should be available through our website team.

RESOLVED: That LPC explore the possibility of conducting a parish survey and that appropriate questions be compiled.

186. Accounts

(a) Accounts paid or due for payment since the date of the last meeting were confirmed as follows:

ACCOUNTS TO 13 MARCH 2018

Income received since last meeting to current account

PAYE Reimbursement	944.40	0.00	944.40
Cemetery Fees	440.00	0.00	440.00
Total	1384.40	0.00	1384.40

Cheques requiring endorsement

<i>Cheque no</i>		Net	VAT	Total
2728	ADH Cleaning & Maintenance Services <i>Office window cleaning</i>	42.00	0.00	42.00
2729	Awarded2U <i>Award trophy</i>	69.95	13.99	83.94
2730	Copyrite Business Solutions Ltd <i>Photocopying</i>	25.06	5.01	30.07
2731	HMRC <i>PAYE/NI contributions</i>	1270.18		1270.18
2732	Business Stream <i>Allotment Water Supply</i>	95.72	19.14	114.86
2733	Mint Gardens Ltd <i>Allot/Cem/Rec Maintenance</i>	3292.60	658.52	3951.12
2734	New Forest District Council <i>Business rates</i>	1630.34		1630.34

New payments by cheque

<i>Cheque no</i>				
2735	TLC Online <i>Website Maintenance</i>	100.00	0.00	100.00
2736	Wicksteed Leisure Ltd <i>Play Equipment</i>	23165.50	4633.10	27798.60
2737	Copyrite Business Solutions Ltd <i>Photocopying</i>	27.74	5.55	33.29
2738	Winsor Camera Company <i>Signage re CCTV</i>	345.00	69.00	414.00
2739	Mrs M Weston <i>Salary and Expenses</i>	1,950.00	0.00	1,950.00

	32014.09	5404.31	37418.40
Direct debit payments - BT	3.60	0.00	3.60
Total cheques payment	32017.69	5404.31	37422.0

(b) Bank Reconciliation:

The bank reconciliation since the date of the last meeting was confirmed as follows:

Total payments		
Financial Summary at date of meeting	Opening Balance	126374.48
	New income	<u>1384.40</u>
	Sub-total	127758.88
less	Uncleared cheques	<u>0.00</u>
	Sub-total	127758.88
less	Payments to be made	<u>37422.00</u>
	Closing Balance	90336.88

187. Staffing Matters

The Chairman outlined progress made so far with regard to the appointment of a new staff member to assist the Clerk/RFO and it was agreed that as this matter was ongoing no decision could be made at the present time.

188. Correspondence

It was noted that all items of correspondence had been circulated to Councillors by email prior to the date of the meeting and no further comments had been received.

189. Reports from Representatives of Outside Bodies

Councillor Trend reported that she was looking for information regarding Emery Down Hall, formerly the WI Hall for a display in the hall on 31 April.

RESOLVED: That Councillor Trend contact Mark Abbott and that a request for information be placed in What's On, our website and in Clerk's Corner.

190. Dates for Future Committee Meetings

Cemetery Committee	Friday 23 February at 12.15 pm in the LPC Office
Planning Committee	Tuesday 27 February 2018 at 7.15 pm in the Community Centre
Amenities Committee	Tuesdays 10 April and 11 September 2018 at 6.00 pm in the Community Centre

191. Items for Discussion at the next Meeting

Items brought forward from the March Agenda.
Any items brought to the Clerk's attention by Monday 2 April 2018.

Chairman _____

Date _____