

## **LYNDHURST PARISH COUNCIL**

A meeting of the Amenities Committee was held on Tuesday 11 September 2018 at 6.00 pm in Lyndhurst Community Centre.

**Present:** Councillor G Bisson (Chairman), Councillors Dr P Burrows, T Dunning, A Trend and P Wyeth.

**In Attendance:** Mrs M Weston (Clerk to the Council)

### **1. Election of Chairman**

Councillor Bisson asked for nominations for the position of Chairman of the Amenities Committee for the year commencing 1 May 2018. Councillor Burrows nominated Councillor Bisson and this was second by Councillor Wyeth.

**RESOLVED:** That Councillor Bisson be appointed as Chairman of the Amenities Committee for the year commencing 1 May 2018.

### **2. Declarations of Interest**

As a resident of The Meadows whose land abutted Great Mead, the Chairman declared a non-prejudicial interest in Agenda Item 10 – Great Mead.

### **3. Apologies for Absence**

None.

### **4. Public Participation**

None

### **5. Minutes of Previous Committee Meeting (10 April 2018)**

The Chairman signed the minutes of the Amenities Committee meeting held on 10 April 2018 as a true and accurate record.

### **6. Matters Arising**

None

### **7. Maintenance Programme**

#### *(a) Seats*

Mint Gardens Ltd have started work. The Clerk has updated the spreadsheet and will provide a further update when work has been completed.

*(b) Bus shelters*

Mint Gardens Ltd have painted the shelter at LPH and all the rest have been cleaned and painted as necessary.

**RESOLVED:** To paint the shelter in Romsey Road in a similar colour as now.

With regard to maintenance of seats and shelters it was noted that Mint Gardens Ltd has a full tin of matching paint which has been charged to LPC on the latest invoice but remains unused at the present time.

**8. Additional Bus Shelter**

Work is progressing slowly on the provision of a new shelter in Southampton Road. A Land Registry map will be required and Heppenstalls have now sourced a map at a cost of £450 plus VAT (total £540). The Clerk explained that she had written to Heppenstalls requesting a full VAT invoice from the map suppliers as this was required in order that payment could be made. This would enable VAT to be reclaimed and would comply with governance regulations. The price of the bus shelter is being held by Littlethorpe of Leicester.

**9. Telephone boxes**

The Chairman reported that all three telephone boxes are in good order. The Chairman clarified that the telephone boxes at Racecourse View and Bank are maintained by LPC but the box at Emery Down is maintained by the residents of Emery Down.

Councillor Burrows asked if the Clerk had purchased a visitors' book and she explained that the book she had ordered had not proved suitable. Councillor Burrows agreed to source a visitor book. It was noted that an insertion should be added at the front explaining GDPR in this case and advising contributors not to add their contact details. Councillor Trend agreed to look at the visitor book in the Emery Down telephone box to ensure it was GDPR compliant.

**10. Great Mead**

The Amenities Committee Chairman reported that two dead willow trees have been removed and will be replaced shortly with the same species. Willows have been chosen due to the fact that they favoured wet conditions. The "unofficial footpath" had been mowed but no further action had been taken regarding the impending cut.

The Clerk read out a letter of objection from a nearby neighbour regarding football being played on Great Mead. It was considered that the best approach might be for the resident to speak to parents.

**RESOLVED:** That the Clerk contact the resident concerned and explain that the subject had been discussed at an Amenities Committee meeting and it was felt the previous response was appropriate.

With regard to the litter bins it was noted that they are often brimming over. This follows the last request for either more bins or for them to be emptied more often. An assurance had been received at the time that this was taking place. It was noted that all dog waste could be placed in any of the bins.

**RESOLVED:** That the Clerk contact Alan Pidgley at NFDC to ask if all the bins in Great Mead could be emptied more often.

### 11. Dog Waste Bins

There was nothing further to report on any of the other litter/dog waste bins.

### 12. Parish Walk

Discussion took place regarding the need to reroute the circular walk at Bank due to the fact that the present instructions were difficult to follow and very muddy under foot. The Clerk drew Councillors attention to the fact that she had spoken to Fiona Wynne, Grants Officer at NFNPA who had provided information regarding possible grant aid for footpaths. This information could be utilized to form the basis of some changes when the circular walk leaflet is next reprinted.

**RESOLVED:** That Councillor Burrows contact Nigel Matthews at NFNPA regarding the possibility of rerouting or providing better terrain under foot on the path at Bank.

### 13. Accounts

(a) Financial accounts from 1 April 2018 to 11 September 2018

<b>AMENITIES COMMITTEE BUDGET APRIL 2018 TO SEPTEMBER 2018 (INCLUSIVE)</b>				
<b>Description</b>	<b>Projected</b>	<b>Anticipated</b>	<b>Actual</b>	<b>Income</b>
Brought forward				23,588.28
Precept payment				3250.00
Seat/shelter maintenance	1500.00	1500.00		
Bulbs				
Dog Waste Collection	298.06	800.00	298.06	
Noticeboards/signage		250.00		
Village Walks		1000.00		
Grasscutting Great Mead		1000.00	135.00	
Administration		100.00		
Telephone box maintenance	200.00	200.00		
Footpaths/Tracks		500.00		
Bus Shelter replacement	10,000.00	1000.00		
Great Mead - general		E150.00	180.00	
<b>Total</b>	<b>11,998.06</b>	<b>6500.00</b>	<b>613.06</b>	<b>26838.28</b>
<b>Anticipated at financial year end</b>				<b>14840.22</b>

(b) Precept recommendation for financial year commencing 1 April 2019

**RESOLVED:** To hold a Committee meeting at 6.30 pm on 9 October, prior to the main LPC meeting. Any further information would be distributed prior to that meeting.

**14. Any Other Business for the next meeting**

All items taken forward from the September 2018 Agenda and Minutes.

Chairman \_\_\_\_\_

Date \_\_\_\_\_