

LYNDHURST PARISH COUNCIL

Minutes of a meeting of the Cemetery Committee held on Monday 17 September 2018 at the Parish Council Office, 13 High Street, Lyndhurst at 10.30 am.

Present: Councillors A Wiltshire (Chairman), Dr P Burrows, F Green and A Trend.

In Attendance: Mrs M Weston (Clerk to the Council)

1. Election of Chairman

The Clerk asked for nominations for the position of Chairman of the Cemetery Committee for the year commencing 1 May 2018.

RESOLVED: That Councillor Wiltshire be elected Chairman.

2. Apologies for Absence

An apology for absence was received from Mr M Rollé.

3. Declarations of Interest

None.

4. Minutes of Last Meeting

The minutes of the Cemetery Committee meeting held on 23 February 2018 having been circulated, were signed by the Chairman as a true and accurate record.

5. Matters Arising

None.

6. Provision of Cemetery Toilet Facility

The Cemetery Committee Chairman explained that due to the proximity of tree roots it was impossible to have a brick building but a concrete base with wooden building would be acceptable. Local architect Bernard Austin had provided a site plan and possible building drawing. This had started off with a cedar wood construction which did not look appropriate so a second drawing showed unseasoned oak which could be locally sourced and a grant might be possible. The design could be complimented with a rounded door or Victorian Gothic arch (although this would mean a higher door) and appropriate door furniture, etc. A water tank could be placed externally at the back of the building and water from the lych gate diverted to give a flushing toilet. Councillor Wiltshire explained that there had already been three offers of finance (two from private individuals and one from the Rotary Club) although the size of the respective donations was unknown. He suggested it might be advisable to seek grants for the building first. The septic tank would be placed nearby on a path, thus preventing any disturbance to nearby graves and it would only be necessary to empty it approximately every five years.

Councillor Burrows said he would like to see a compostable toilet in the Cemetery and was prepared to undertake further research for this system from a company from which he had obtained preliminary details. Discussion took place as to whether this system would be technically viable in view of the fact that it was likely that a tank would be necessary under the building as well as provision of a soakaway. If this was the case there would be a problem with disturbance of tree roots.

RESOLVED: That the Cemetery Committee Chairman seek three estimates for the cost of the building and that Councillor Burrows explore further the feasibility of a compostable toilet.

7. Cemetery Accounts

CEMETERY COMMITTEE BUDGET ESTIMATES 2018-19 & PROPOSALS 2019-20

Description	Income - Actual/Project 2018/19	Expenditure Actual/Project 2018/19	Income Actual/Project 2019/20	Expenditure Actual/Project 2019/20
Amount b/f	43252.49		21941.49	
Precept	7000.00		7500.00	
Estimated income	10000.00		10000.00	
Cemetery maint		22000.00		22000.00
Fire Certificate		150.00		150.00
Business Rates		1431.00		1600.00
Electricity		350.00		350.00
Sundry Items		500.00		500.00
Chapel Maint (int)		1000.00		1000.00
Chapel Main (ext)		1000.00		1000.00
Paths		1000.00		1000.00
Tree/Shrub work		1000.00		1000.00
Road/Car park		3500.00		1000.00
Incinerator		100.00		100.00
Storage shed				200.00
CCTV		4280.00		2000.00
Toilets		2000.00		2000.00
Total	60252.49	38311.00	39441.49	33900.00
Remaining funds		21941.49		5541.49

It was noted that the Cemetery income had already decreased sharply during this financial year and this might be due to the new Crematorium at Romsey or could be a temporary matter as had happened in previous years some time ago. It was noted that all proposed expenditure would be for routine maintenance items that were increasing

in price each year. It would also be necessary, at some point, to accede to the Forestry Commission's request to finance 5% of the cost of remedial works to Cemetery Road. There was also the matter that NFDC were now applying business rates to the Cemetery Chapel.

8. Budgetary Requirements for the financial year commencing 1 April 2019

That a precept request for the financial year 1 April 2019 to 31 March 2020 of £7,500 be requested for the Cemetery budget.

Any Other Business to take forward to the next Cemetery Committee Meeting

Items suggested to take forward on the Agenda for the next Cemetery Committee meeting were as follows:

Ways of promoting the Cemetery – including an article in What's On.

Land exchange to enable enlargement of the Cemetery – article to be submitted to What's On asking for ideas regarding land in mitigation.

Possibility of an open day at Cemetery next Spring.

In the absence of any other business the Cemetery Committee Chairman thanked those present for attending and closed the meeting.

Chairman _____

Date _____