

LYNDHURST PARISH COUNCIL

Minutes of the meeting of Lyndhurst Parish Council held on Tuesday 8 January 2019 at 7.15 p.m. at Lyndhurst Community Centre

Present: Councillors the Revd Dr C Wilkins (Vice Chairman), G Bisson, Dr P Burrows, T Dunning, F Green, G Reeve, S Se-Upara, A Trend, C Willsher, A Wiltshire and P Wyeth.

In Attendance: Mrs M Weston, Clerk and Responsible Financial Officer
Two members of the public
Mrs C Griffith, Press representative

126. Disclosures of Interests

None.

127. Apology for absence

An apology for absence was received from Councillor M Rollé (Chairman).

128. Public participation

None.

129. Minutes of the meeting held on 11 December 2018

The minutes of the meeting held on 11 December 2018 were confirmed as a true and accurate record and duly signed by the Vice Chairman.

130. Matters arising other than Agenda items

None.

131. Minutes of Committee Meetings held since the date of the last meeting

Planning Committee Meeting held on 18 December 2018.

The minutes of the Planning Committee meeting held on Tuesday, 18 December were ratified as a true and accurate record.

132. District Councillor's Report

Councillor Wyeth reported that, following their withdrawal of the planning appeal, it was expected that PegasusLife would be submitting another application. It was likely that this would take into account the new Local Plan and timing would probably not be before the summer. Thanks were expressed by Councillor Wyeth to the Lymington Times for a very fair report.

Councillor Wyeth had received complaints regarding the container which could be seen from Chapel Lane and which was supposed to be temporary while alterations took place to the house. Councillor Se-Upara reported that it contained an office. A crane had been used to install it which would make removal a difficult process. Councillor Wyeth said she would follow this matter up.

There would be an increase in the Band D NFDC Precept and the Parish Council Precept would have to be added to this amount. There would be key changes to housing bands although Lyndhurst would still maintain its local connection with regarding to affordable housing. All information can be found on the NFDC website. The catchment area is Lyndhurst, Emery Down and Minstead.

RESOLVED: That Councillors read the policy on the NFDC website and come back to next meeting with any questions.

Councillor Wyeth reported that she had received a request from the school/pre-school for LPC to consider the provision of a defibrillator. A possible position suggested was on the wall near Olympic flame signage.

RESOLVED: That this matter be placed on the agenda for next month's meeting.

133. Lyndhurst Park Hotel Planning Appeal

Councillor Trend drew Councillors' attention to the report that had appeared in the Lymington Times in which a representative of PegasusLife had stated that stakeholders' views will be taken into account when their next application is being formulated.

134. Residents' Survey

Councillor Willsher reported on several issues that still needed to be addressed regarding the 2018 Residents' Survey as follows:

Concern had been expressed regarding traffic congestion, traffic fumes and air quality issues. It was agreed that these matters were ongoing and should be brought to the attention of the appropriate authority wherever possible.

Requests had been received requesting shops and services offering day-to-day items of benefit to the local community. It was agreed that this information should be publicised although it was noted that it was not certain whether the Chamber of Trade would continue. Meetings had been poorly attended. Tony Comfort will take on the Christmas Fun Day. Opinion was that business rates were too high although it was confirmed that NFDC have already reduced them.

Complaints had been received regarding street furniture causing access problems. It was agreed that there should be a balance. LPC had previously contacted HCC who had stated that a 1.5M accessway would be considered sufficient and they would not take action provided this distance was maintained.

The question regarding the village Christmas lights had received a mixed response regarding whether this should be taken over by LPC or continue to operate independently.

RESOLVED: That this topic should be an agenda item next month.

There were various observations regarding overgrown bushes, hedges etc and the fact that cyclists were using the pedestrian footpaths.

RESOLVED: That this subject will be added to the February Agenda.

A joined up strategy on cycle paths was required and there was a need to work with NFNPA on this item as it was part of their Recreation Management Strategy.

Concern was expressed regarding the lack of Police presence.

RESOLVED: That Councillor Wilkins draft a suitable letter to the Chief Constable.

The Clerk mentioned that she had seen a private security presence in Romsey on several occasions over the Christmas period and had read a report in the Daily Echo which stated that it was part funded by the Town Council and had proved successful.

RESOLVED: That the Clerk write to Romsey TC to gain information about their experience.

Requests had been made for a 20 mph speed limit restriction in Pikes Hill, Mill Lane etc. It was agreed that this was an ongoing highways matter and information had already been received that a lower speed limit would not be feasible.

Support for a Neighbourhood Watch scheme had been good and this was now up and running. Councillors Green and Se-Upara were thanked for their work.

There was support for community activities such as a leisure centre and swimming pool. Discussion took place regarding the facilities already offered at Foxlease and Councillor Willsher agreed to contact them to see if any community co-operation with regard to facilities and activities might be possible.

Several suggestions had been made with regard to the website and updates would be given as the information became available.

Councillor Willsher reported that the 2019 residents' survey would take place electronically.

135. Calendar

The Clerk reported that revenue/grant aid for the calendar amounted to £1556.00 and expenditure was £1562.00. Ineos were our main sponsors with £1,000 from their community grant.

Feedback has been good although several people have commented that they would have bought copies of the calendar if it had been available sooner. October would seem to be the optimum time for purchasers who buy calendars to send as Christmas presents.

Generally, residents have been surprised at how good the quality is and would be willing to pay more than £3 per calendar provided they could have it earlier.

Sponsorship and advertising will need to be found for next year's calendar and the Clerk suggested that seeking this starts from now. There are two full pages that can be used as advertising or for local information as well as the banner adverts on each page. Advertising charges need to be set.

Many thanks to the Councillors who assisted with distribution, namely George Bisson, Peter Burrows, Chris Willsher and Graham Reeve and to Fiona Green for her help. Also thanks to the Community Centre and the volunteers who distribute What's On who also took round the calendar. On the plus side we managed to get the What's On round to the entire village. Thanks also to my own family who helped in the background and with distribution because all this wouldn't have been possible without them. Thanks also to TLC Online for production of the calendar in a tight time frame.

Careful thought needs to be given to how the calendar is distributed next year and all the preparation work that has to go into this.

Further copies are available and this will be advertised.

136. NFNPA Animal Silhouettes highlighting RTAs

The Clerk explained that after a number of emails it had now been agreed by HCC that the animal silhouettes could be placed in the LPC's preferred location. However, it had initially been stated that the £25 fee would be waived in this instance but latest correspondence indicated that a charge was now being made. The Clerk was querying this and once this matter was cleared up she would contact NFNPA to arrange for a suitable timing for the silhouettes to be put in place having first notified our insurance company. It was agreed that the charge would be paid if this became necessary.

137. Finance

- (a) Payments made since the date of the last meeting and due for payment were authorised and cheques signed as follows:

	Amount	VAT	Total
Accounts paid between meetings			
Sophie's Services	210.00		210.00
Office Cleaning			
Anissa's Thai Kitchen	120.00		120.00
Hospitality at December meeting			
Accounts due for payment			
The Play Inspection Company	130.00	26.00	156.00
Outdoor play equipment annual inspection			
ADH Cleaning & Maintenance	40.00		40.00
Office window cleaning			
ITEC	23.84	4.77	28.61
Photocopying			
Mary Corbett Accountancy Ltd	135.72		135.72
Payroll Services			
SLCC	215.00		215.00
Annual renewal subscription			
Mrs M Weston	2095.76	4.40	2100.16
Clerk's Salary and Expenses			
New Forest District Council			
Great Mead grasscutting	384.00		460.80
Contribution to CCTV Line Rental costs	366.00		366.00
Total	750.00	76.80	826.80
HMRC	2523.30		2523.30
Income Tax and Nat Ins contributions			
K Bennett	120.00		120.00
Distribution of calendar			
Total	7113.62	111.97	7225.59

(b) **To agree the monthly Bank Reconciliation.**

The Clerk/RFO presented the bank reconciliation to 31 December 2018 which was agreed as follows:

Opening Balance	131962.91
New Income	<u>524.80</u>
Sub-total	132487.71
Payments made	<u>11188.51</u>
Balance at 31.12.18	<u>121299.20</u>

138. Parish Champion

The Clerk asked if Councillors wished to pursue provision of a Parish Champion for community achievement in the previous year. Councillor Wyeth suggested giving the award to a group – the Village Decorations Committee. Councillor Trend suggested provision of a youth award, contacting local schools for possible candidates.

RESOLVED: That residents be asked, through What's On, to nominate either an individual or group for the award and to see what response was received.

139. Correspondence

All correspondence had been previously circulated to Councillors.

140. Reports from Representatives on Outside Bodies

None.

141. Dates of future Committee Meetings

Planning Committee - Tuesday 22 January - Lyndhurst Community Centre – 7.15 pm

In the absence of any other business the Vice Chairman thanked those present for attending and closed the meeting at 8.45 pm

Chairman _____

Date _____