

# LYNDHURST PARISH COUNCIL

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## NOTICE OF MEETING OF THE PARISH COUNCIL

I hereby give you notice that the Meeting of the Parish Council will be held at Lyndhurst Community Centre on Tuesday, 14 May 2019 at 7.15 pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Clerk to the Council

## A G E N D A

- (1) Election of Chairman and for Chairman to confirm acceptance of office
- (2) Election of Vice Chairman and for Vice Chairman to confirm acceptance of office
- (3) Review of Committee Structure and Appointment of Committees
- (4) Appointment of Representatives to Outside Bodies
- (5) Review/Authorisation of Transparency Items, Governance and Protocol
- (6) Disclosures of Interest
- (7) Apologies for Absence
- (8) Public Participation

Ten minutes will be allowed for members of the public to air their views or ask questions about matters appertaining to the business of the Parish Council.

- (9) Minutes

To confirm the Minutes of the Meeting held on 9 April 2019.

- (10) Matters Arising from the Minutes
- (11) Committee Meeting

To receive the Minutes of the committee meeting held since the date of the last Parish Council meeting:

Amenities Committee Meeting – 16 April 2019

Planning Committee Meeting – 23 April 2019

(12) District Councillor's Report

(13) Finance

- (a) To authorise payment of invoices due at today's date
- (b) To note and authorise March 2019 bank reconciliation
- (c) To receive and approve Annual Governance and Accountability Return 2018/19

(14) Brainstorming Proposal

(15) Staffing

To consider selection criteria, advertisement and job description for future staffing

(16) Redundant iPads

To receive a report from Councillor Willsher on the market value of the iPads purchased in 2012/13 and to make a decision on the future of these iPads

(17) Parish Council Office

To receive an update on progress made regarding:

- (a) Non Domestic rate review
- (b) Change of use planning application

(18) Lyndhurst Welfare Charity

To nominate a Trustee

(19) Redundant Hut in Lyndhurst Car Park

To consider a proposal from Councillor Dunning

(20) Vacancy for a Parish Councillor

To review procedure and take forward to co-opt a Parish Councillor

(21) Memorial Bench

Follow up report from Amenities Committee meeting

(21) Reports from Representatives of Outside Bodies

(22) Dates for Future Committee Meetings

Planning Committee – 28 May 2019 – 7.15 pm – Lyndhurst Community Centre

(23) Items for Discussion at the Next Meeting

Items brought forward from the May Agenda

Items brought to the Clerk's attention by Monday 3 June 2019