

LYNDHURST PARISH COUNCIL

<b>Bank Reconciliation - 01.12.19 - 31.12.19</b>	
<b>Opening Balance - 01.11.19</b>	149,465.27
New Income	3101.00
Sub-total	152,566.27
Payments made	9,327.69
Total	143238.58
<b>Balance at 30.08.19</b>	<b>143238.58</b>

Signed \_\_\_\_\_

Date \_\_\_\_\_

# Lyndhurst Parish Council Accounts Report

2019/20: December (Month 9)

BUDGET TO MONTH 9: 2019 % = 75%	YTD TOTALS			FULL YEAR		ACTUAL VS FORECAST	Notes
Details	Actual	Budget	Variance	Approved Budget	Forecast	(%) 75	Budget vs. forecast
<b>INCOME</b>							
A0 - Reserves carried over	102,057.37	102,057.37	-	102,057.37	102,057.37	100.00 %	
A1 - HMRC VAT refund	4299.83	4299.83	-	4299.83	4299.83	100.00 %	
A1 - Precept	90,000.00	90,000.00	-	90,000.00	90,000.00	100.00 %	All payments made
A2 - HCC Lengthsman scheme	1,100.00	1,000.00	(100.00)	1,000.00	1,000.00	110.00 %	Includes £100 payable to Clerk for administration
A3 - Burials & grave purchases	14,802.25	3,750.00	(11,052.25)	11,250.00	11,250.00	131.58 %	Income greater than expected
A4 - Allotment rents	2,494.50	500.00	(1,994.50)	2,000.00	2,000.00	124.73 %	
A5 - Training Event	900.00						Unexpected income
A5 - Calendar	1,000.00	1,000.00	-	1,000.00	1,000.00	100.00 %	Ineos grant for calendar
<b>Total INCOME</b>	<b>216,653.95</b>	<b>202,607.20</b>	<b>(13,146.75)</b>	<b>211,607.20</b>	<b>211,607.20</b>	<b>102.38 %</b>	above target
<b>EXPENDITURE</b>							
<b>B Staffing Expenditure</b>							
B1 - Clerk's salary	13,585.50	12,285.00	(1,300.50)	24,570.00	24,570.00	55.29 %	Expenditure as expected
B2 - Payroll costs	130.00	115.00	(15.00)	230.00	230.00	56.52 %	Expenditure as expected
B3 - Other Staff	-	-	-	-	-	0.00 %	
<b>Total Staffing Expenditure</b>	<b>13,715.50</b>	<b>12,400.00</b>	<b>(1,315.50)</b>	<b>24,800.00</b>	<b>24,800.00</b>	<b>55.30 %</b>	Overall on target
<b>C Office Costs</b>							
C1 - Landlord:	10,151.24	5,750.00	(4,401.24)	11,500.00	11,500.00	88.27 %	Expenditure as expected
C2- NFDC rates (office &	4,483.71	4,111.86	(371.86)	8,223.71	8,223.71	54.52 %	Expenditure as expected
C3 - Telephone	302.57	337.50	34.93	675.00	675.00	44.83 %	Expenditure as expected
C4 - Photocopier	1,122.43	230.00	(892.43)	460.00	460.00	244.01 %	Expenditure more than expected
C5 - Window cleaning	324.00	159.33	(164.67)	478.00	478.00	67.78 %	Expenditure as expected
<b>Total Office Expenditure</b>	<b>16,383.95</b>	<b>10,588.69</b>	<b>(5,795.26)</b>	<b>21,336.71</b>	<b>21,336.71</b>	<b>76.79 %</b>	

<b>D Central Costs</b>							
D1 - HALC - Fee/NALC Levy	712.00	712.00	-	712.00	712.00	100.00 %	<i>Expenditure as expected</i>
D2- LCDA room hire, adverts, etc	661.25	750.00	88.75	1,500.00	1,500.00	44.08 %	<i>Expenditure as expected</i>
D3 - Lengthsman	540.00	1,000.00	460.00	2,000.00	2,000.00	27.00 %	<i>£1K funded by HCC grant</i>
D4 - MINT Services	2,784.14	3,500.00	715.86	7,000.00	7,000.00	39.77 %	
D5 - Miscellaneous	2,474.81	5,000.00	2,525.19	10,000.00	10,000.00	24.75 %	
<b>Total Central Expenditure</b>	<b>7,172.20</b>	<b>10,962.00</b>	<b>3,789.80</b>	<b>21,212.00</b>	<b>21,212.00</b>	<b>33.81 %</b>	
<b>E Cemetery Costs</b>							
E1 - Utilities	203.18	450.00	246.82	900.00	900.00	22.58 %	<i>Expenditure as expected</i>
E2- Grounds maintenance	14,053.77	9,500.00	(4,553.77)	19,000.00	19,000.00	73.97 %	<i>Burial costs difficult to predict; costs largely covered by income</i>
<b>Total Cemetery Expenditure</b>	<b>14,256.95</b>	<b>9,950.00</b>	<b>(4,306.95)</b>	<b>19,900.00</b>	<b>19,900.00</b>	<b>71.64 %</b>	
<b>F Allotment Costs</b>							
F1 - Utilities	202.18	300.00	97.82	900.00	900.00	22.46 %	<i>Expenditure as expected</i>
F2- Grounds maintenance	216.00	1,250.00	1,034.00	2,500.00	2,500.00	8.64 %	
<b>Total Allotments Expenditure</b>	<b>418.18</b>	<b>1,550.00</b>	<b>1,131.82</b>	<b>3,400.00</b>	<b>3,400.00</b>	<b>12.30 %</b>	
<b>G Recreation Costs</b>							
G1 - Forestry Commission: rent	325.00	162.50	(162.50)	650.00	650.00	50.00 %	<i>Expenditure as expected</i>
G2- Grounds maintenance	4,418.33	5,250.00	831.67	10,500.00	10,500.00	42.08 %	
<b>Total Recreation Expenditure</b>	<b>4,743.33</b>	<b>5,412.50</b>	<b>669.17</b>	<b>11,150.00</b>	<b>11,150.00</b>	<b>42.54 %</b>	
<b>H Amenities Costs</b>							
H1 - Grounds maintenance	635.00	1,000.00	365.00	2,000.00	2,000.00	31.75 %	<i>Expenditure as expected</i>
H2- Village Walks	54.00	50.00	(4.00)	200.00	200.00	27.00 %	
<b>Total Amenities Expenditure</b>	<b>689.00</b>	<b>1,050.00</b>	<b>361.00</b>	<b>2,200.00</b>	<b>2,200.00</b>	<b>31.32 %</b>	
<b>Total EXPENDITURE</b>	<b>57,379.11</b>	<b>51,913.19</b>	<b>(5,465.92)</b>	<b>103,998.71</b>	<b>103,998.71</b>	<b>55.17 %</b>	
<b>Expenditure - Income (excl. carry forward)</b>				<b>(5,551.12)</b>	<b>(5,551.12)</b>		

**Accounts for payment presented to January 2020 Parish Council meeting:**

	<b>Amount</b>	<b>VAT</b>	<b>Total</b>
<b>Accounts due for payment:</b>			
<b>SLCC</b>	180.00		180.00
Membership renewal			
<b>ALCC</b>	40.00		40.00
Membership renewal			
<b>Mary Corbett Accountancy Ltd</b>	30.00		30.00
Payroll services			
<b>ITEC</b>	25.99	5.20	31.19
Photocopying			
<b>Hampshire County Council</b>	398.52		398.52
SLR extension posts			
<b>South Wilts Falconry</b>	35.00	7.00	42.00
Deposit for falconry display at VE celebrations			
<b>Lyndhurst &amp; District Community Assoc</b>	188.00		188.00
Room hire - LPC(x2)/Planning/VE Day (x2)			
<b>HMRC</b>	1670.59		1670.59
NI and Income Tax contribuitons			
<b>Mrs M Weston</b>	2018.90	45.00	2063.90
Clerk's salary and expenses			
<b>Hyde Parish Council</b>	75.00		75.00
Full refund HALC Training Course - 3 Cllrs			
<b>Hythe &amp; Dibden Parish Council</b>	100.00		100.00
Full refund HALC Training Course - 4 Cllrs			
<b>Bransgore Parish Council</b>	50.00		50.00
Full refund HALC Training Course - 2 Cllrs			
<b>Beaulieu Parish Council</b>	50.00		50.00
Refund for HALC Training Course - 2 Cllrs			
<b>ADH Cleaning &amp; Maintenance Services</b>	32.00		32.00
Office window cleaning			
<b>NFDC</b>	307.00	61.40	368.40
6 months servicing dog waste bins			
<b>Mint Gardens Ltd</b>			
Cemetery maintenance & materials	1179.00	235.80	
Clearance for new bus shelter base	560.00	112.00	
Tree clearance at Great Mead	80.00	16.00	
Play area safety surfacing & maintenance	1600.00	320.00	
Total			4102.80
<b>Digitoolbox</b>	845.00	169.00	1014.00
Office equipment (new computer for RFO)			
<b>Total</b>	<b>9465.00</b>	<b>971.40</b>	<b>10436.40</b>