

LYNDHURST PARISH COUNCIL

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NOTICE OF MEETING OF THE PARISH COUNCIL

I hereby give you notice that the Meeting of the Parish Council due to be held at Lyndhurst Community Centre on Tuesday, 14 July 2020 at 7.15 pm will not now be held at that venue due to the fact that the venue is closed and we are not holding open meetings during the present COVID 19 pandemic situation. However, a remote meeting will be held by email on **Tuesday 28 July 2020** in order to deal with statutory and routine financial matters.

Councillors are requested to put forward their recommendations by **7.30 pm on Tuesday 28 July 2020**. These views will then be summarised by the Clerk to the Council into a set of minutes. Councillors should indicate whether they are willing to authorise Agenda items 7 (b), (c), (g) and (h) and whether they wish to put any items forward for the August meeting. Please reply by email to all

Any members of the public who are not able to communicate by email but would like to express their views are invited to contact the Clerk before the meeting so that their views can be circulated to Councillors.

All members of the Council are hereby summoned to consider and resolve upon the business to be transacted at the meeting as set out hereunder.



Clerk to the Council

AGENDA

Public participation period: Members of the public intending to address the meeting are asked to register their enquiry with the Clerk before the meeting. Members of the public may only participate in any of the business being considered by invitation of the Chairman.

- (1) Disclosures of Interest
- (2) Apologies for Absence
- (3) Public Participation
- (4) Minutes

To note and confirm the Minutes of the Meeting held on 10 March 2020.

- (5) Matters Arising from the Minutes
- (6) Planning Committee

To receive minutes of the Planning Committee meetings held by email on the following dates:

24 March 2020

28 April 2020

26 May 2020

23 June 2020

(7) Finance

- (a) To note accounts for the financial year to 30 June 2020
- (b) To authorise payment of invoices paid between meetings and due at today's date
- (c) To note and authorise March, April, May and June 2020 bank reconciliations
- (d) To receive the year end budget report
- (e) To receive the RFO's Report
- (f) To receive the final year end internal auditor's report
- (g) To receive and approve Annual Governance and Accountability Return 2019/20
- (h) To approve recommendation for appointment of internal auditor for the financial year 2020/21

(8) Items for discussion at the LPC meeting to be held on Tuesday 11 August 2020

Please reply by email to all by 31 July in order that the August Agenda can be published online on 4 August 2020

(9) Dates for Future Meetings

Planning Committee meeting – Tuesday 28 July 2020 (remote meeting via email)

Parish Council Meeting – Tuesday 11 August 2020, Lyndhurst Community Centre, 7.15 pm