

**LYNDHURST PARISH COUNCIL**

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**NOTICE OF MEETING OF THE PARISH COUNCIL**

I hereby give you notice that the Meeting of the Parish Council will be held at on Tuesday, 12 January 2021 at 7.15 pm to be hosted via Zoom (meeting <https://us02web.zoom.us/j/9801938884> Passcode 259202).

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Clerk to the Council

**AGENDA**

*Public participation period: A period of 10 minutes will be allowed. Members of the public intending to address the meeting are encouraged to register with the Clerk before the meeting. Priority will be given to those who have given notice in advance. Members of the public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the public may only participate in any of the business being considered by invitation of the Chairman.*

- (1) Disclosures of Interest
- (2) Apologies for Absence
- (3) Vacancy for a Councillor

Introduction of candidates who have put their names forward for co-option.

- (4) Public Participation
- (5) Minutes

To confirm the Minutes of the LPC Meeting held on 10 November 2020 and the Planning Committees held on 24 November and 15 December 2020.

- (6) Matters Arising from the Minutes
- (7) Finance

- (a) To note accounts for the financial year to 31 December 2020
- (b) To authorise payment of invoices paid between meetings and due at today's date
- (c) To note and authorise November and December bank reconciliations

- (8) Parish Action Plan

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|--|---------------------------------|
| (a) Coles Mead Play Equipment                    | (Update from Councillor Rollé)  |
| (b) Wellands Road football ground lease          | (Update from Councillor Rollé)  |
| (c) Ashurst to Lyndhurst Cycle Track             | (Update from Councillor Preddy) |
| (d) Councillor and Staff ID badges               | (Update from Councillor Reeve)  |
| (e) Update on Government COVID Grant Opportunity | (Report from Chair)             |

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|---|--------------------------------|
| (f) Calendar                            | (Update from Clerk)            |
| (g) Cemetery Road                       | (Update from Clerk)            |
| (h) Village Design Statement            | (Update from Councillor Reeve) |
| (i) Relocation of Parish Council Office | (Update from Chair)            |
| (j) VDS Update                          | (Councillor Reeve to Report)   |
| (k) CCTV Package                        | (Councillor Rollé to Report)   |

(9) Village "Welcome" signage

(10) Annual Parish Meeting

To discuss date and format.

(11) Publication of Minutes

To consider request to publish minutes of previous meeting in draft format.

(12) County Councillor's Report

(13) District Councillor's Report

(14) Statutory Items

Proposed document retention policy

Reserves Policy

Financial Regulations

Financial Risk Assessment Policy

Acceptable Internet Use Policy

(15) Rural Market Towns Group

To consider document outlining the benefits of joining this group

(15) Reports from Representatives of Outside Bodies

(16) Dates for Future Meetings

Planning Committee – 26 January and 23 February 2021 – 7.15 pm

LPC Meeting – Tuesday 9 March 2021 – 7.15 pm

(17) Exclusion of the Press and Public

In accordance with Paragraph 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Councillors are invited to resolve that the Press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information. This exclusion relates to Agenda Item 18 only.

(17) Annual Awards

To consider nominations for the Annual Lyndhurst Parish Council Awards 2020.