

LYNDHURST PARISH COUNCIL

Minutes of a meeting of Lyndhurst Parish Council held remotely in view of the COVID 19 pandemic situation on Tuesday 28 July 2020 at 7.15 pm.

Present: Councillors C Willsher (Chair), S Se-Upara (Vice Chair), G Bisson, T Dunning, F Green, B Preddy, C Read, G Reeve, M Rollé, B Stratford and A Wiltshire.

In Attendance: Mrs M Weston (Clerk to the Council)
Mrs C Gibbs (Finance Officer)
Mrs C Griffith (Press)
Three members of the public

191. Disclosures of Interest

Disclosures of interest to be registered as they occurred during the meeting.

None recorded during the meeting.

192. Apologies for Absence

None. Councillor the Revd Dr Wilkins did not notify or take part in the meeting.

193. Public Participation

None.

194. Minutes

RESOLVED: That the minutes of the Parish Council Meeting held on Tuesday, 10 March 2020 are approved as a true and accurate record.

195. Matters Arising from the Minutes

None.

196. Planning Committee Meeting

The minutes of the Planning Committee meetings held on 24 March, 28 April, 26 May and 23 June were received, endorsed and noted with no matters arising.

197. Finance

- (a) *To note accounts for financial year to 30 June 2020*
- (b) *To authorise payment of invoices paid between meetings and due at today's date*
- (c) *To note and authorise March, April, May and June 2020 bank reconciliations*
- (d) *To receive the year end budget report*
- (e) *To receive the RFO's report*
- (f) *To receive the final year end internal auditor's report*
- (g) *To receive and approve Annual Governance and Accountability Return 2019/20*
- (h) *To approve recommendation for appointment of internal auditor for the financial year 2020/21*

RESOLVED: To note items (a) and (c), to authorise items (b) and (c) above, to receive items (d), (e), (f) and (g) and to approve items (g) and (h).

198. Items for discussion at the next LPC meeting

Items brought forward from the July Agenda

Items brought to the Clerk's attention by Monday 3 August 2020

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Idea/Proposal for possible discussion at August meeting	
Councillor Name	Proposal/Idea for discussion
Fiona Green	<ul style="list-style-type: none">• Purchase vegetable plants for distribution around the village.• Involve allotment holders• Village Christmas lights• Flower tubs
Brice Stratford	<ul style="list-style-type: none">• Ideas to help slow or alter the trend of ongoing loss of community amenities and facilities (bank, garage, library, etc)
Barbara Preddy	<ul style="list-style-type: none">• Lyndhurst to Ashurst cycle track maintenance• Look at celebration for 2020 as replacement for VE Day commemoration• Signage re keeping forest and village clean
Chris Willsher	<ul style="list-style-type: none">• Draft action plan already circulated
Christine Read	<ul style="list-style-type: none">• Village Christmas lights• Ideas to deal with litter (perhaps a road sweeper or similar)
Graham Reeve	<ul style="list-style-type: none">• Councillor ID badges• Planning meetings – continuation by email

199. Dates for Future Meetings

Planning Committee Meeting – Tuesday 25 August 2020

Parish Council Meeting – 8 September 2020

Chairman _____

Date _____

Action Points

Minute	Action required	By whom	By when
175	Inform current landlord that LPC may vacate office by June 2021	The Clerk	April 2020
177	Banking arrangements – decrease number of signatories to two	Finance Officer	April 2020
177	Set up online banking	Finance Officer	April 2020
178	Authorised work to Cemetery and Chapel	Cemetery Portfolio Holder/Clerk	June/July 2020
180	Welcome signage	Amenities Portfolio Holder/Clerk	May 2020
180	Bollards at Gales Green and Pikes Hill	Clerk	May 2020
180	Tourist Information Kiosk	Vice Chairman	May/June 2020
180	Pavement obstruction letters	Clerk	April 2020
181	Website enquiries	Finance Officer/Cllr Stratford	May 2020
184	Parish Action Plan	All	May 2020

